

TOWN OF COLUMBINE VALLEY

BOARD OF TRUSTEES

Minutes

July 15, 2025

Mayor Dotson called the Regular Meeting of the Trustees to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Bill Dotson, Dave Huelskamp, Mike Giesen, Ed Icenogle, Betsy McCain, and Al Timothy
Also present: Lee Schiller, Diane Rodriguez*, Kyle Logan, Bret Cottrell and Lucy Martinez

**Participated virtually*

PUBLIC COMMENT: there was no public comment.

CONSENT AGENDA

ACTION: Upon a motion by Trustee Huelskamp and a second by Trustee McCain, the Board of Trustees unanimously approved the consent agenda with corrected minutes.

SPECIAL BUSINESS: Appoint a Mayor to fill the vacancy created when Bruce Menk resigned on June 1, 2025.

ACTION: Upon a nomination and motion by Trustee Icenogle and a second by Trustee Huelskamp, the Board of Trustees unanimously appointed Bill Dotson to the role of Mayor.

ACTION: Lucy Martinez administered the Oath of Office to Bill Dotson.

REPORTS

- A. Mayor Dotson thanked staff and volunteer judges for an outstanding 4th of July event. He also commented on the success of the summer concerts so far. Additional comments included upcoming communications regarding electric scooter safety concerns, the open trustee seat, and the upcoming study session regarding underground utilities.
- B. No Trustee offered any comment.
- C. Mrs. Rodriguez presented the financials shared in the packet.
- D. Mrs. Martinez directed the Board to the report presented in the packet.
- E. Chief Cottrell presented his report to the Trustees.

OLD BUSINESS:

Trustee Bill #3 – Adopt a new Municipal Code (2nd Reading): Mr. Schiller presented the Ordinance.

PUBLIC HEARING: upon a motion by Trustee Giesen and a second by Trustee McCain, Mayor Dotson opened the public hearing at 7:03 p.m.

There was no public comment. The public hearing was closed at 7:03 p.m.

The Trustees asked clarifying questions and discussed the ordinance.

ACTION: upon a motion by Trustee Icenogle and a second by Trustee Huelskamp, the Board of Trustees unanimously approved Trustee Bill #3-2025 on 2nd Reading.

NEW BUSINESS:

- A. 2024 Annual Audit:** Kyle Logan with Logan and Associates presented the findings of the 2024 Annual Audit to the Trustees. The Trustees asked clarifying questions.

ACTION: upon a motion by Trustee Icenogle and a second by Trustee Huelskamp, the Board of Trustees unanimously accepted the audit findings as presented.

- B. Appointment of Mayor Pro Tem:** Mayor Dotson recommended that Trustee Dave Huelskamp serve as Mayor Pro Tem.

ACTION: upon a motion by Mayor Icenogle and a second by Trustee Timothy, the Board of Trustees unanimously approved Dave Huelskamp as Mayor Pro Tem.

- C. Columbine Valley Licensing Agreement:** Mr. Schiller presented the draft Licensing agreement and provided background as to the impetus. The Trustees discussed the topic and asked clarifying questions.

ACTION: upon a motion by Trustee _____ and a second by Trustee _____, the Board of Trustees unanimously approved the License Agreement as to form.

ACTION: upon a motion by Trustee _____ and a second by Trustee _____, the Board of Trustees unanimously approved a License for the Polo Meadows HOA for a camera in the round-about pending approval by the Town Attorney and Town Administrator.

ADJOURNMENT: There being no further business, the meeting was adjourned at approximately 7:58 p.m.

Minutes recorded by,
Lucy Martinez, Municipal Court Clerk

Submitted by,
J.D. McCrumb, Town Administrator