

**TOWN OF COLUMBINE VALLEY
BOARD OF TRUSTEES MEETING**

February 17, 2026

6:30PM

A G E N D A

1. ROLL CALL 6:30
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
Each speaker will be limited to three minutes. The Board of Trustees is not authorized by the Colorado Open Meetings Law to discuss, comment, or act at the meeting on any issue raised by public comment. The Mayor may refer the matter to the Town Administrator or Town Attorney for immediate comment, or to staff to obtain additional information and report back to the Board as appropriate.
4. CONSENT AGENDA
Consent agenda items can be adopted by a simple motion. Ordinances must be read by title prior to a vote on the motion. A consent agenda item may be removed by request of a Trustee.
 - a. Approval of January 20, 2026 Minutes
5. REPORTS
 - a. Mayor
 - b. Trustees
 - c. Finance Report
 - d. Town Administrator
 - e. Chief of Police
6. PRESENTATIONS
 - a. 2027-2037 Capital Improvement Program – DRAFT
7. OLD BUSINESS
 - a. There is no Old Business
8. NEW BUSINESS
 - a. Resolution #4 – 2026, Canceling the 2026 Municipal Election
 - b. Trustee Bill #1 – 2026 Amending the Model Traffic Code (1st Reading)
 - c. Trustee Bill #2 – 2026 Amending Municipal Code Section 1.01.080 (1st Reading)
 - d. Trustee Bill #3 – 2026 Amending Muni Code re Building Commissioner (1st R)
9. ADJOURNMENT

TOWN OF COLUMBINE VALLEY

BOARD OF TRUSTEES

Minutes

January 20, 2026

Mayor Dotson called the Regular Meeting of the Trustees to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Bill Dotson, Mike Giesen, Dave Huelskamp, Ed Icenogle, Betsy McCain, Jeff Sahr, and Al Timothy

Also present: Lee Schiller, J.D. McCrumb, Diane Rodriguez*, and Bret Cottrell
** participated virtually*

PUBLIC COMMENT: Written Comment was submitted by Jared Hamilton (7 Fairway) and Tim Vandel (14 Fairway) with concerns about the proposed CCC tennis court lights.

CONSENT AGENDA

ACTION: upon a motion by Trustee Giesen and a second by Trustee Huelskamp, the Board of Trustees unanimously approved the consent agenda.

REPORTS

- A. Mayor Dotson offered no report.
- B. Trustee McCain shared concerns and asked for future discussion on electric bikes and scooters.
- C. Mrs. Rodriguez presented the financials and answered Trustee questions.
- D. Mr. McCrumb reviewed his report as presented in the Trustees Packet.
- E. Chief Cottrell reviewed his report as presented in the Trustee Packet.

PRESENTATIONS: There were no presentation items.

OLD BUSINESS: There was no old business.

NEW BUSINESS:

- A. Resolution #3-2026, Regarding the 2026 Municipal Election: Mr. McCrumb presented the resolution which appointed Sue Blair as the designated election official for the 2026 municipal election and granted her appropriate authorities. The Trustees asked clarifying questions and discussed the resolution.

ACTION: upon a motion by Trustee Icenogle and a second by Trustee Huelskamp, the Board of Trustees unanimously approved the resolution.

ADJOURNMENT: There being no further business, the meeting was adjourned at approximately 7:54 p.m.

Submitted by,
J.D. McCrumb, Town Administrator

TOWN OF COLUMBINE VALLEY
Financial Statements as of YTD January 31, 2026
Variance Summary

Total Cash \$9,289,056 Unrestricted Cash \$638,889

General Fund

Revenues

- General Fund Revenues are at 6% of budget (PY 8%)
 - o Interest \$21,091 in general fund and \$28,344 in total, interest rate is 3.79%

Administration – 6% of budget (PY 8%)

Planning and engineering – 3% of budget (PY 0%)

Public Safety – 7% of budget (PY 7%)

Public Works – 4% of budget (PY 4%)

General Fund Expenditures, Transfers and Fund Balance

- Total General Fund Expenditures of 6% of budget (PY 6%)
- The ending fund balance is \$837,218

Capital Fund

- Platt Canyon Sidewalk \$1,390
- Trails \$656
- Ending fund balance \$5,882,381

Conservation Trust Fund

- Ending fund balance \$42,304

Arapahoe County Open Space Fund

- Ending fund balance \$806,772

Wild Plum Impact Fees Fund

- Ending fund balance \$1,395,030

Transportation Fees Fund

- Ending fund balance \$510,680

**TOWN OF COLUMBINE VALLEY
CASH POSITION
YEAR TO DATE (YTD) AS OF JANUARY 31, 2026**

Account Activity Item Description	CHECKING	INVESTMENTS	TOTAL ALL ACCOUNTS
BMO checking	\$ 400,929	-	\$ 400,929
InBank checking	108,370	-	108,370
C-Safe Primary	-	6,523,335	6,523,335
C-Safe Wild Plum Impact fee	-	1,395,030	1,395,030
C-Safe CTF	-	50,615	50,615
Arapahoe County shareback	-	810,777	810,777
YTD Cash Balances	509,299	8,779,757	9,289,056
Less amount allocated for capital	-	(5,882,381)	(5,882,381)
Less amount restricted for CTF	-	(42,304)	(42,304)
Less amount restricted for ACOS	-	(806,772)	(806,772)
Less amount restricted for impact fees	-	(1,395,030)	(1,395,030)
Less amount restricted for transportation fees	-	(523,680)	(523,680)
CURRENT UNRESTRICTED/UNALLOCATED BALANCE	\$ 509,299	\$ 129,590	\$ 638,889

**TOWN OF COLUMBINE VALLEY
ALLOCATION OF AVAILABLE FUND BALANCES
YEAR TO DATE (YTD) AS OF JANUARY 31, 2026**

Account Activity Item Description	General	Capital	Conservation Trust	Arapahoe Cty Open Space	Wild Plum Impact Fees	Transportation Fees	TOTALS
BEGINNING FUND BALANCES	\$ 829,072	\$ 5,884,427	\$ 42,141	\$ 804,166	\$ 1,390,546	\$ 510,080	\$ 9,460,432
YTD REVENUES PER FINANCIAL STATEMENTS							
Taxes	113,902	-	-	-	-	-	113,902
Permits and fines	34,443	-	-	-	-	-	34,443
Intergovernmental	6,601	-	-	-	-	-	6,601
Interest	21,091	-	163	2,606	4,484	-	28,344
Other	-	-	-	-	-	-	-
Conservation Trust Fund entitlement	-	-	-	-	-	-	-
Arapahoe County open space	-	-	-	-	-	-	-
Transportation fees	-	-	-	-	-	13,600	13,600
Total YTD revenues	176,037	-	163	2,606	4,484	13,600	196,890
Total YTD expenditures	(167,891)	(2,046)	-	-	-	-	(169,937)
Excess of revenues over (under) expenditures	8,146	(2,046)	163	2,606	4,484	13,600	26,953
Transfers	-	-	-	-	-	-	-
Net change in fund balance	8,146	(2,046)	163	2,606	4,484	13,600	26,953
YTD ENDING FUND BALANCES	\$ 837,218	\$ 5,882,381	\$ 42,304	\$ 806,772	\$ 1,395,030	\$ 523,680	\$ 9,487,385

Budget vs actual reference

(page 4)

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**TOWN OF COLUMBINE VALLEY
BALANCE SHEET - ALL FUNDS
GOVERNMENTAL FUNDS
January 31, 2026
Unaudited**

ASSETS

Cash and investments	\$ 9,289,056
Accrued revenue	99,772
Prepaid expenses	29,092
Other receivables	96,994
TOTAL ASSETS	<u><u>\$ 9,514,914</u></u>

LIABILITIES AND FUND BALANCES

LIABILITIES

Accounts payable	\$ 25,805
Accrued liabilities	1,724
Total liabilities	<u><u>27,529</u></u>

FUND BALANCES

General	837,218
Capital	5,882,381
Conservation trust fund	42,304
Arapahoe county open space	806,772
Wild Plum Impact fees	1,395,030
Transportation fees	523,680
Total fund balances	<u><u>9,487,385</u></u>

TOTAL LIABILITIES AND FUND BALANCES	<u><u>\$ 9,514,914</u></u>
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TOWN OF COLUMBINE VALLEY
GENERAL - SUMMARY
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH ENDED JANUARY 31, 2026

Unaudited

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (8% YTD)</u>
REVENUES				
Taxes	\$ 113,902	\$ 1,926,296	\$ (1,812,394)	6%
Permits and fines	34,443	330,400	(295,957)	10%
Intergovernmental	6,601	482,176	(475,575)	1%
Interest	21,091	175,000	(153,909)	12%
Other	-	4,000	(4,000)	0%
Grants	-	32,000	(32,000)	0%
Total revenues	<u>176,037</u>	<u>2,949,872</u>	<u>(2,773,835)</u>	<u>6%</u>
EXPENDITURES				
Administration	56,210	932,001	(875,791)	6%
Planning and engineering	1,200	38,400	(37,200)	3%
Public safety	89,989	1,291,303	(1,201,314)	7%
Public works	20,492	494,524	(474,032)	4%
Total expenditures	<u>167,891</u>	<u>2,756,228</u>	<u>(2,588,337)</u>	<u>6%</u>
EXCESS OF REVENUES OVER EXPENDITURES	<u>8,146</u>	<u>193,644</u>	<u>(185,498)</u>	<u>4%</u>
OTHER FINANCING USES				
Transfer to capital	-	(270,000)	270,000	0%
Total other financing uses	<u>-</u>	<u>(270,000)</u>	<u>270,000</u>	<u>0%</u>
NET CHANGE IN FUND BALANCE	8,146	<u>\$ (76,356)</u>	<u>\$ 84,502</u>	
BEGINNING FUND BALANCE	<u>829,072</u>			
ENDING FUND BALANCE	<u>\$ 837,218</u>			

TOWN OF COLUMBINE VALLEY
GENERAL - DETAILS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH ENDED JANUARY 31, 2026
Unaudited

	<u>Current Months</u>	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (8% YTD)</u>
REVENUES					
Taxes					
Cable television	\$ 3,533	\$ 3,533	\$ 42,400	\$ (38,867)	8%
Property	1,759	1,759	613,496	(611,737)	0%
Sales and use	98,957	98,957	1,149,600	(1,050,643)	9%
Specific ownership	2,653	2,653	36,800	(34,147)	7%
Utility franchise	7,000	7,000	84,000	(77,000)	8%
Total taxes	<u>113,902</u>	<u>113,902</u>	<u>1,926,296</u>	<u>(1,812,394)</u>	<u>6%</u>
Permits and fines					
Court fines	4,490	4,490	80,000	(75,510)	6%
Permits, fees and services	29,953	29,953	250,400	(220,447)	12%
Total permits and fines	<u>34,443</u>	<u>34,443</u>	<u>330,400</u>	<u>(295,957)</u>	<u>10%</u>
Intergovernmental					
Bow Mar IGA	-	-	382,676	(382,676)	0%
Bow Mar IGA admin	-	-	20,000	(20,000)	0%
County highway tax revenue	1,575	1,575	18,900	(17,325)	8%
Motor vehicle registration fees	459	459	5,800	(5,341)	8%
State cigarette tax apportionment	117	117	1,400	(1,283)	8%
State highway user's tax	4,450	4,450	53,400	(48,950)	8%
Total intergovernmental	<u>6,601</u>	<u>6,601</u>	<u>482,176</u>	<u>(475,575)</u>	<u>1%</u>
Interest	21,091	21,091	175,000	(153,909)	12%
Other	-	-	4,000	(4,000)	0%
Grants	-	-	32,000	(32,000)	0%
TOTAL REVENUES	<u>176,037</u>	<u>176,037</u>	<u>2,949,872</u>	<u>(2,773,835)</u>	<u>6%</u>
EXPENDITURES					
Administration					
Accounting and audit	14,475	14,475	136,500	(122,025)	11%
Advertising/notices	-	-	500	(500)	0%
Bank/credit card fees	669	669	6,500	(5,831)	10%
Building inspection and planning review	3,682	3,682	80,000	(76,318)	5%
Building maintenance and utilities	544	544	32,000	(31,456)	2%
Community functions	-	-	60,000	(60,000)	0%
Computer expense	527	527	10,000	(9,473)	5%
County treasurer's collection fees	17	17	6,135	(6,118)	0%
Dues and publications	3,817	3,817	21,647	(17,830)	18%
Education and training	-	-	19,000	(19,000)	0%
Election	728	728	12,000	(11,272)	6%
Health insurance	3,042	3,042	33,287	(30,245)	9%
Human resources	1,050	1,050	18,000	(16,950)	6%
Insurance workers comp and liability	1,638	1,638	20,097	(18,459)	8%
Legal	3,666	3,666	52,900	(49,234)	7%
Mayor expenses & meals	-	-	1,000	(1,000)	0%
Miscellaneous	32	32	1,500	(1,468)	2%
Payroll taxes	929	929	13,500	(12,571)	7%
Pension	812	812	13,500	(12,688)	6%
Salaries	17,960	17,960	269,016	(251,056)	7%
Special projects	-	-	10,000	(10,000)	0%
Supplies, printing, postage	1,615	1,615	13,000	(11,385)	12%
Telephone/communications	1,007	1,007	13,419	(12,412)	8%

TOWN OF COLUMBINE VALLEY
GENERAL - DETAILS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH ENDED JANUARY 31, 2026
Unaudited

	<u>Current Months</u>	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (8% YTD)</u>
Emergency reserve	-	-	88,500	(88,500)	0%
Total administration	<u>56,210</u>	<u>56,210</u>	<u>932,001</u>	<u>(875,791)</u>	<u>6%</u>
Planning and engineering					
Town planning	1,200	1,200	20,000	(18,800)	6%
Town engineer	-	-	18,400	(18,400)	0%
Total planning and engineering	<u>1,200</u>	<u>1,200</u>	<u>38,400</u>	<u>(37,200)</u>	<u>3%</u>
Public safety					
Operations					
Cruiser gas	1,029	1,029	20,992	(19,963)	5%
Cruiser oil/maintenance	-	-	13,645	(13,645)	0%
Cruiser insurance	477	477	5,725	(5,248)	8%
Education/training	-	-	12,620	(12,620)	0%
Equipment - camera body and dash	-	-	13,800	(13,800)	0%
Equipment/repair	-	-	4,198	(4,198)	0%
Health insurance	7,343	7,343	89,300	(81,957)	8%
Insurance workers comp and liability	3,598	3,598	44,428	(40,830)	8%
Payroll taxes	1,878	1,878	34,200	(32,322)	5%
Pension	5,891	5,891	68,300	(62,409)	9%
Salaries	54,671	54,671	682,071	(627,400)	8%
Supplies/miscellaneous	-	-	15,000	(15,000)	0%
Telephones	355	355	4,449	(4,094)	8%
Uniforms	-	-	10,000	(10,000)	0%
Total operations	<u>75,242</u>	<u>75,242</u>	<u>1,018,728</u>	<u>(943,486)</u>	<u>7%</u>
Municipal court					
Judge	1,000	1,000	12,600	(11,600)	8%
Interpreter	200	200	3,000	(2,800)	7%
Legal	2,909	2,909	30,000	(27,091)	10%
Health insurance	1,179	1,179	10,105	(8,926)	12%
Payroll taxes	337	337	4,368	(4,031)	8%
Pension	335	335	4,368	(4,033)	8%
Salaries	6,560	6,560	87,360	(80,800)	8%
Administration	-	-	1,000	(1,000)	0%
Supplies	-	-	2,500	(2,500)	0%
Total municipal court	<u>12,520</u>	<u>12,520</u>	<u>155,301</u>	<u>(142,781)</u>	<u>8%</u>
Contracts					
Arapahoe county dispatch fee	-	-	44,417	(44,417)	0%
Tri-tech software	-	-	1,380	(1,380)	0%
Humane society	-	-	500	(500)	0%
Juvenile assessment	-	-	650	(650)	0%
Netmotion	-	-	500	(500)	0%
CACP	-	-	1,000	(1,000)	0%
CISC	-	-	1,000	(1,000)	0%
WhenIWork	-	-	800	(800)	0%
Total contracts	<u>-</u>	<u>-</u>	<u>50,247</u>	<u>(50,247)</u>	<u>0%</u>
Computer/IT					
Flock safety	-	-	20,500	(20,500)	0%
Offsite server backup and protection	1,060	1,060	12,000	(10,940)	9%
Office 365 accounts	-	-	6,527	(6,527)	0%
Scheduled computer replacement	-	-	14,000	(14,000)	0%
Govpilot	1,167	1,167	14,000	(12,833)	8%
Total computer/IT	<u>2,227</u>	<u>2,227</u>	<u>67,027</u>	<u>(64,800)</u>	<u>3%</u>

TOWN OF COLUMBINE VALLEY
GENERAL - DETAILS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH ENDED JANUARY 31, 2026
Unaudited

	<u>Current Months</u>	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (8% YTD)</u>
Total public safety	89,989	89,989	1,291,303	(1,201,314)	7%
Public works					
Ground maintenance	-	-	6,000	(6,000)	0%
Health insurance	1,057	1,057	9,742	(8,685)	11%
Insurance vehicle	239	239	2,863	(2,624)	8%
Insurance workers comp and liability	594	594	7,335	(6,741)	8%
Other drainage/water	-	-	5,000	(5,000)	0%
Payroll taxes	428	428	6,221	(5,793)	7%
Pension	359	359	6,221	(5,862)	6%
Professional fees-mosquito control	-	-	8,679	(8,679)	0%
Salaries	7,709	7,709	124,425	(116,716)	6%
Sanitation/trash/recycle service	8,942	8,942	110,838	(101,896)	8%
Signs maintenance	-	-	5,000	(5,000)	0%
Snow removal	200	200	5,000	(4,800)	4%
Storm water permit process/NPDES	-	-	1,200	(1,200)	0%
Street lighting	964	964	15,000	(14,036)	6%
Street and gutter maintenance	-	-	125,000	(125,000)	0%
Streets and gutters contingency	-	-	50,000	(50,000)	0%
Striping	-	-	1,000	(1,000)	0%
Tools	-	-	2,000	(2,000)	0%
Uniforms	-	-	1,000	(1,000)	0%
Vehicle maintenance	-	-	2,000	(2,000)	0%
Total public works	<u>20,492</u>	<u>20,492</u>	<u>494,524</u>	<u>(474,032)</u>	<u>4%</u>
TOTAL EXPENDITURES	<u>167,891</u>	<u>167,891</u>	<u>2,756,228</u>	<u>(2,588,337)</u>	<u>6%</u>
EXCESS OF REVENUES OVER EXPENDITURES	<u>8,146</u>	<u>8,146</u>	<u>193,644</u>	<u>(185,498)</u>	<u>4%</u>
OTHER FINANCING USES					
Transfer to capital	-	-	(270,000)	270,000	0%
Total other financing uses	<u>-</u>	<u>-</u>	<u>(270,000)</u>	<u>270,000</u>	<u>0%</u>
NET CHANGE IN FUND BALANCE	<u>\$ 8,146</u>	<u>\$ 8,146</u>	<u>\$ (76,356)</u>	<u>\$ 84,502</u>	
BEGINNING FUND BALANCE		<u>829,072</u>			
ENDING FUND BALANCE		<u>\$ 837,218</u>			

TOWN OF COLUMBINE VALLEY
CAPITAL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH ENDED JANUARY 31, 2026
Unaudited

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (8% YTD)</u>
REVENUES				
CDOT grant	\$ -	\$ 600,000	\$ (600,000)	0%
Total revenues	<u>-</u>	<u>600,000</u>	<u>(600,000)</u>	<u>0%</u>
EXPENDITURES				
Public safety				
Vehicle	-	75,000	(75,000)	0%
Public works				
Platte Canyon Sidewalk - Village to Fairway	1,390	500,000	(498,610)	0%
Platte Canyon/Coal Mine right turn lane	-	280,000	(280,000)	0%
Town wall	-	100,000	(100,000)	0%
Trails	656	-	656	0%
Total expenditures	<u>2,046</u>	<u>955,000</u>	<u>(952,954)</u>	<u>0%</u>
EXCESS OF EXPENDITURES OVER REVENUES	<u>(2,046)</u>	<u>(355,000)</u>	<u>352,954</u>	<u>1%</u>
OTHER FINANCING SOURCES				
Gain on sale of asset	-	9,000	(9,000)	0%
Transfer from general	-	270,000	(270,000)	0%
Total other financing sources	<u>-</u>	<u>279,000</u>	<u>(279,000)</u>	<u>0%</u>
NET CHANGE IN FUND BALANCE	(2,046)	<u>\$ (76,000)</u>	<u>\$ 73,954</u>	
BEGINNING FUND BALANCE	<u>5,884,427</u>			
ENDING FUND BALANCE	<u>\$ 5,882,381</u>			

**TOWN OF COLUMBINE VALLEY
 CONSERVATION TRUST
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
 BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
 FOR THE ONE MONTH ENDED JANUARY 31, 2026
 Unaudited**

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (8% YTD)</u>
REVENUES				
Conservation Trust Fund entitlement	\$ -	\$ 8,700	\$ (8,700)	0%
CTF interest	163	1,300	(1,137)	13%
Total revenues	<u>163</u>	<u>10,000</u>	<u>(9,837)</u>	<u>2%</u>
EXPENDITURES				
Conservation trust fund expenditures	-	6,000	(6,000)	0%
Total expenditures	<u>-</u>	<u>6,000</u>	<u>(6,000)</u>	<u>0%</u>
NET CHANGE IN FUND BALANCE	163	<u>\$ 4,000</u>	<u>\$ (3,837)</u>	
BEGINNING FUND BALANCE	<u>42,141</u>			
ENDING FUND BALANCE	<u>\$ 42,304</u>			

**TOWN OF COLUMBINE VALLEY
ARAPAHOE COUNTY OPEN SPACE
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH ENDED JANUARY 31, 2026
Unaudited**

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (8% YTD)</u>
REVENUES				
Arapahoe County open space	\$ -	\$ 64,400	\$ (64,400)	0%
ACOP interest	2,606	27,000	(24,394)	10%
Total revenues	<u>2,606</u>	<u>91,400</u>	<u>(88,794)</u>	<u>3%</u>
EXPENDITURES				
Benches	-	-	-	0%
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>0%</u>
NET CHANGE IN FUND BALANCE	2,606	<u>\$ 91,400</u>	<u>\$ (88,794)</u>	
BEGINNING FUND BALANCE	<u>804,166</u>			
ENDING FUND BALANCE	<u>\$ 806,772</u>			

**TOWN OF COLUMBINE VALLEY
WILD PLUM IMPACT FEES
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH ENDED JANUARY 31, 2026
Unaudited**

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (8% YTD)</u>
REVENUES				
Interest	\$ 4,484	\$ 70,000	\$ (65,516)	6%
Total revenues	<u>4,484</u>	<u>70,000</u>	<u>(65,516)</u>	<u>6%</u>
EXPENDITURES				
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCE	4,484	<u>\$ 70,000</u>	<u>\$ (65,516)</u>	
BEGINNING FUND BALANCE	<u>1,390,546</u>			
ENDING FUND BALANCE	<u>\$ 1,395,030</u>			

**TOWN OF COLUMBINE VALLEY
TRANSPORTATION FEES
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH ENDED JANUARY 31, 2026
Unaudited**

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (8% YTD)</u>
REVENUES				
Transportation fees	\$ 13,600	\$ 110,000	\$ (96,400)	12%
Total revenues	<u>13,600</u>	<u>110,000</u>	<u>(96,400)</u>	<u>12%</u>
EXPENDITURES				
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCE	13,600	<u>\$ 110,000</u>	<u>\$ (96,400)</u>	
BEGINNING FUND BALANCE	<u>510,080</u>			
ENDING FUND BALANCE	<u>\$ 523,680</u>			



Town Administrator's Report

February 2026



Town of Columbine Valley
2 Middlefield Road
Columbine Valley, CO 80123

Tel: 303-795-1434
Fax: 303-795-7325
jdmccrumb@columbinevalley.org



Town Administration

Municipal Election Update

The window for individuals interested in serving as Mayor or Trustees for the Town closed on Monday, Jan. 26, 2026. Three nomination packets were received for the three open Trustee seats, and one packet was received for Mayor. As there are not more candidates than available seats, the 2026 municipal election will be canceled, and each candidate will be declared elected.

Board of Trustees Transition

The transition from the current Board of Trustees to the next will occur on April 21, 2026, at the Regular Business Meeting of the Board. The current board will call the meeting to order

and complete any outstanding business before adjourning to a recess. Then, the new Mayor and Trustees will be sworn in and call the meeting back into order. A brief celebration will be held for friends and family.

Meet & Greet May 19

The Town has planned a Meet & Greet ice cream social for Tuesday, May 19, at 5 p.m. in the Columbine Park at Town Hall. This will be an informal opportunity for Town residents to meet their new Board of Trustees, talk to Staff, and receive the Town's 2025 Annual Report.



Town Website Statistics

January 2026

Sessions: 3,061

Page Views: 4,102

Top Pages:

Police

Calendar

Agendas & Minutes

Building Department

Community

Total 2026 Print

Directories

Distributed: 83

Building Department

Monthly Stats

9 Permits Issued

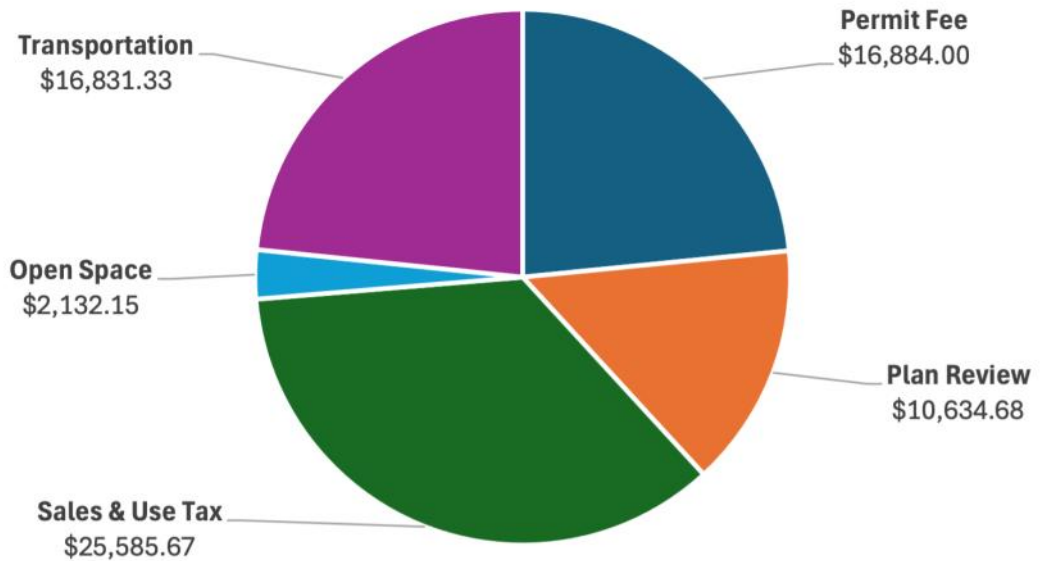
- New SFR: 0
- Major Remodel: 5
- Roofs/Solar: 0
- Basement: 1
- Miscellaneous: 3

69 Inspections

49 Licenses Issued

- General: 19
- Electrical: 8
- Plumbing: 6
- Roofing: 7
- Mechanical: 9

January Revenue: \$72,067.82



Building Department Revenue by Month

<u>Month</u>	<u>2025</u>	<u>2025 YTD</u>	<u>2026</u>	<u>2026 YTD</u>
January	\$93,829.59	\$93,829.59	\$72,067.82	\$72,067.82
February	\$86,149.82	\$179,979.41		
March	\$21,674.44	\$201,653.85		
April	\$49,166.37	\$250,820.22		
May	\$52,520.60	\$303,340.82		
June	\$187,559.32	\$490,900.14		
July	\$8,624.46	\$499,524.60		
August	\$16,123.54	\$515,648.14		
September	\$36,665.18	\$552,313.32		
October	\$12,165.82	\$564,479.14		
November	\$34,892.00	\$599,371.14		
December	\$53,816.56	\$653,187.70		



Public Works Updates



GIS-Based Stormwater Maps Improve Planning, Maintenance & Compliance

The Town has started converting its paper stormwater maps into an interactive, GIS-based digital map. This upgrade will allow Staff to capture and maintain significantly more detail than the current paper system—such as the dates of inlet cleanouts, repairs, and observed issues—while also improving accuracy and accessibility of the information in the field and in the office.

A GIS map will support deeper data analysis as well. For example, it will allow Public Works to identify inlets that consistently accumulate sediment or debris and may require more frequent cleaning. That kind of trend tracking will help fine-tune the maintenance schedule, focus resources where they are most needed, and reduce the likelihood of blockages and localized flooding.

With more than 100 inlets across Town, moving to a digital map will strengthen recordkeeping, improve planning for scheduled cleanings, and provide clearer documentation to support compliance with State stormwater requirements. Converting

the stormwater network maps is part of Public Works' long-term goal to include all Town-owned assets in a comprehensive GIS system.

Gator ATV Maintenance

Public Works uses an ATV to plow sidewalks, trails, and tight corners as well as various warm-weather activities. To keep the ATV in tip-top shape, it received a comprehensive overhaul of its cooling system to improve reliability and reduce the risk of leaking coolant. As part of the work:

- Leaking hoses were identified and replaced.
- A frozen shutoff valve was removed and replaced to restore proper coolant flow and control.
- The cooling system was fully flushed, refilled with fresh coolant, and bled to remove trapped air and ensure consistent circulation.

Final Sign Installation at Wild Plum

The last of the street signs have now been installed at the emergency access connection between Damsire Drive and Latigo Place. During installation, two of the concrete signpost bases had to be repoured because the original bases did not properly secure the poles, allowing them to freely rotate.



JANUARY WEATHER

Monthly High: 69°

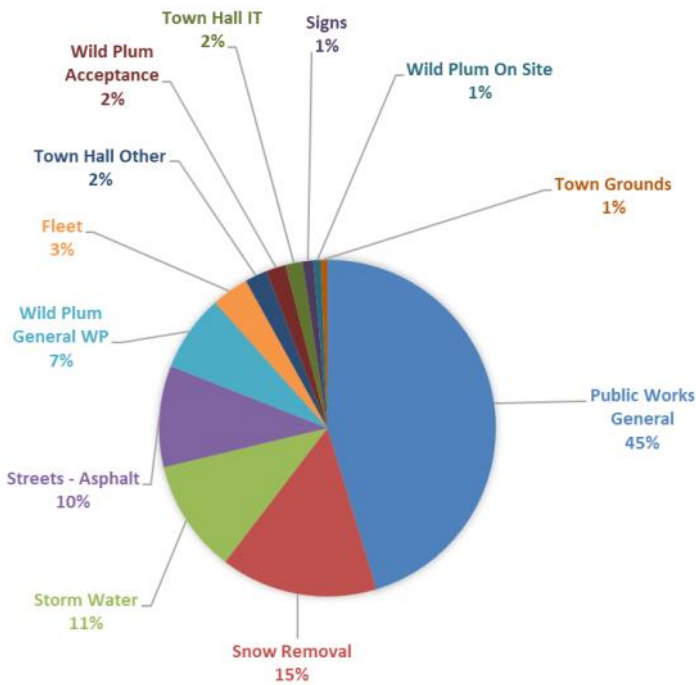
Monthly Low: -1°

Inches of Rain: 0.43"

Inches of Snow: 6.6"

Days of Snow Planning: 3

Number of Salting Runs: 4



Fines Collected (CV & Bow Mar)

<u>MONTH</u>	<u>2025 YTD</u>	<u>2026</u>	<u>2026 YTD</u>
January	\$5,325	\$4,240	\$4,240
February	\$10,075		
March	\$15,785		
April	\$22,735		
May	\$28,631		
June	\$32,281		
July	\$37,811		
August	\$41,216		
September	\$46,326		
October	\$50,411		
November	\$54,247		
December	\$59,481		

JANUARY HOURS

TASK	HOURS
Public Works General	71
Snow Removal	24
Storm Water	17
Streets - Asphalt	15
Wild Plum General WP	12
Fleet	6
Town Hall Other	3
Wild Plum Acceptance	3
Town Hall IT	3
Signs	2
Wild Plum On Site	1
Town Grounds	1

December Docket Summary

The Town held Municipal Court on Thursday, Jan. 15, 2026.

<u>TYPE</u>	<u>NO.</u>
Total on Docket	18
Hearings	7
Trials	0
Bench Warrants	1
Early Payments	13w
Collections	0



Columbine Valley Police Department

Serving Bow Mar
 2 Middlefield Rd. Columbine Valley, Colorado 80123
www.columbinevalley.org
 (303) 795-1434 Fax (303) 795-7325

Columbine Valley P.D. Monthly Report For February 2026

Full Time Positions	6 of 6
Part Time Positions	3 of 5
Regular hours	1050
OT hours worked	0
Off Duty	0
PTO	40

January 2026 Violations

Charges For the Date Range 1/1/2026 Thru 1/31/2026

Qty	Charge
2	1101(2)(H) SPEEDING 10 - 19 MPH OVER (58/45):
2	1101(2)(H) SPEEDING 10 - 19 MPH OVER (61/45):
2	1101(2)(H) SPEEDING 10 - 19 MPH OVER:
2	703(3) FAIL TO STOP AT A STOP SIGN:
1	1101(2)(H) SPEEDING 20 AND OVER (65/45):
1	1101(2)(H) SPEEDING 10 - 19 MPH OVER (60/45):
1	217(1) FAILED TO DIM HEADLIGHTS:
1	1101(2)(H) SPEEDING 10 - 19 MPH OVER (45/35):
1	1101(2)(H) SPEEDING 10 - 19 MPH OVER (59/45):
1	1101(2)(H) SPEEDING 10 - 19 MPH OVER (57/45):
1	603 TRAFFIC CONTROL DEVICE:
1	CMC 6.08.090 RESTRAINTS DOG ON LEASH:
0	
16	Total Number of Violations Issued

Monthly Case # Report

Case Number	Event Date	Situation Reported
CV26-0000001	01/01/2026 12:03:22 PM	PROPERTY ACCIDENT IP
CV26-0000002	01/06/2026 01:05:31 PM	ANIMAL CALL IP*
CV26-0000003	01/08/2026 09:17:09 AM	DEAD ON ARRIVAL IP
CV26-0000004	01/13/2026 04:39:05 PM	TRAFFIC ARREST IP
CV26-0000005	01/16/2026 04:12:20 AM	TRAFFIC ARREST IP
CV26-0000006	01/20/2026 04:20:40 PM	TRAFFIC ARREST IP
CV26-0000006	01/20/2026 04:20:40 PM	TRAFFIC ARREST IP
CV26-0000007	01/22/2026 06:39:26 PM	MEDICAL IP
CV26-0000008	01/24/2026 11:36:13 AM	INFORMATION IP
CV26-0000009	01/28/2026 11:46:00 AM	LOST PROPERTY IP*
CV26-0000010	01/30/2026 11:19:14 AM	INFORMATION IP
CV26-0000010	01/30/2026 11:19:14 AM	INFORMATION IP

Problem Type Summary

12:24 PM 2/4/2026

Data Source: Data Warehouse

Agency: ACSO

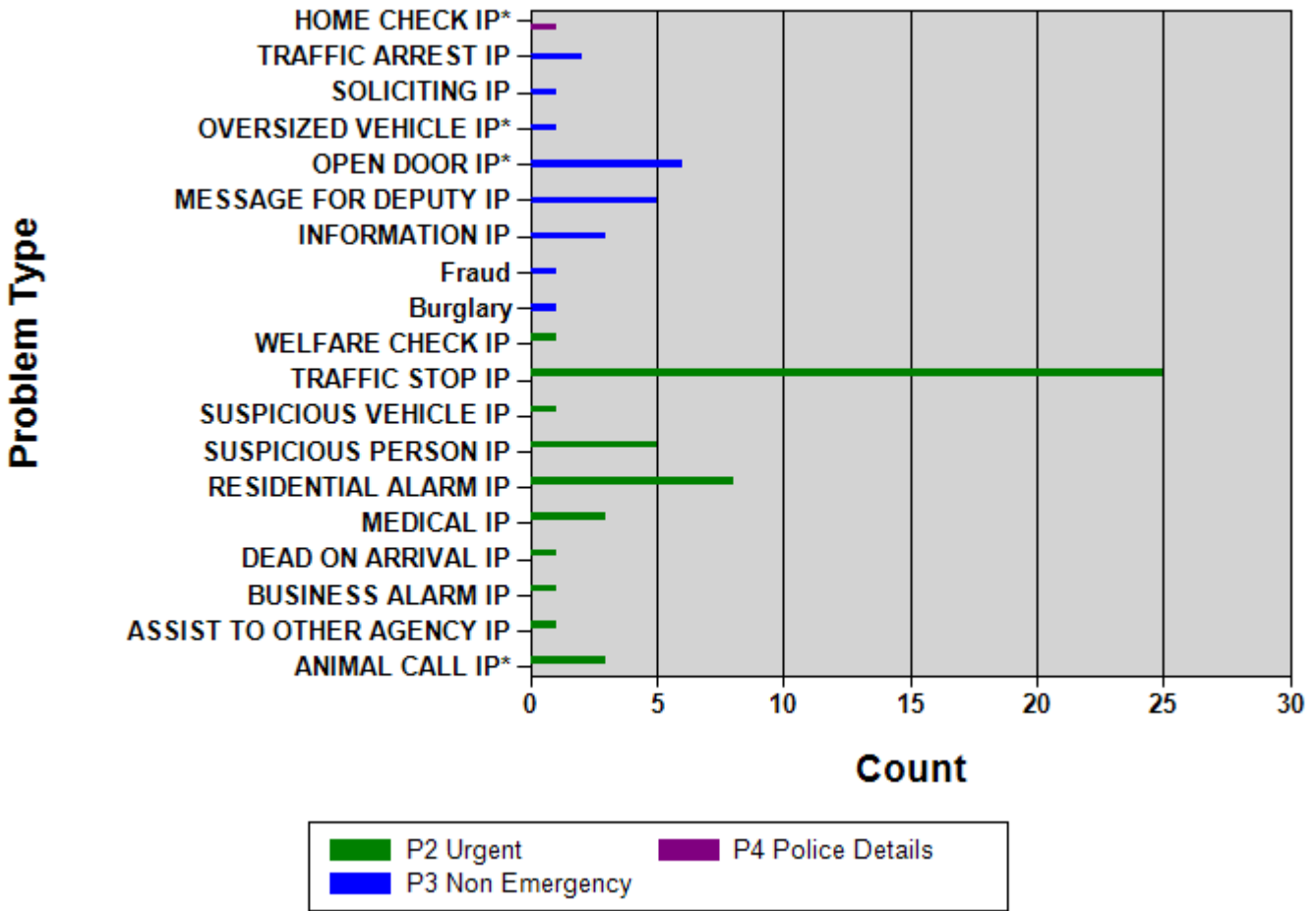
Division: Bow Mar, Bow Mar Inactive Personnel, Columbine Valley, Columbine Valley Inactive Pers

Day Range: Date From 1/1/2026 To 1/31/2026

Exclusion:

- Calls canceled before first unit assigned
- Calls canceled before first unit at scene

Select a format [Excel](#) [Acrobat \(PDF\) file](#) [Export](#)



Priority	Description
1	P1 Emergent
2	P2 Urgent
3	P3 Non Emergency
4	P4 Police Details
5	P5 On View
6	P6 Phone
7	P7 Dispatch

8	P8 CAD Test Record
9	P9 Call on Hold

Problem Type	Priority									Total
	1	2	3	4	5	6	7	8	9	
911 HANGUP IP										
ABANDONED VEHICLE IP*										
ACCIDENT ALERT IP										
ANIMAL CALL IP*		<u>3</u>								<u>3</u>
Assault										
ASSIST TO OTHER AGENCY IP		<u>1</u>								<u>1</u>
Auto Theft										
AUTO THEFT IP										
Burglary			<u>1</u>							<u>1</u>
Burglary Attempt										
BURGLARY ATTEMPT IP										
BURGLARY IP										
BUSINESS ALARM IP		<u>1</u>								<u>1</u>
BUSINESS CHECK IP*										
CANCEL RUNAWAY IP										
Child Abuse										
CHILD ABUSE IP										
CITIZEN ASSIST IP										
CODE ENFORCEMENT IP*										
Criminal Impersonation										
CRIMINAL IMPERSONATION IP										
Criminal Mischief										
CRIMINAL MISCHIEF IP										
Criminal Tampering										
CRIMINAL TAMPERING IP										
DEAD ON ARRIVAL IP		<u>1</u>								<u>1</u>
DISORDERLY CONDUCT IP										
Disturbance Physical										
DISTURBANCE PHYSICAL IP										
Disturbance Verbal										
DISTURBANCE VERBAL IP										
Domestic Violence Physical										
DOMESTIC VIOLENCE PHYSICAL IP										
Domestic Violence Verbal										
DOMESTIC VIOLENCE VERBAL IP										
Drug Violation										
DRUG VIOLATION IP										
DRUNK SUBJECT IP										
DUI IP										
Elder Abuse										
ELDER ABUSE IP										
ELUDING IP										
FIREWORKS IP										
FOUND PERSON IP										
FOUND PROPERTY IP*										
Fraud			<u>1</u>							<u>1</u>
FRAUD IP										
Harassment										
HARASSMENT IP										
Hate Crime										
HATE CRIME IP										
HOME CHECK IP*				<u>1</u>						<u>1</u>

THEFT IP									
TRAFFIC ARREST IP			<u>2</u>						<u>2</u>
Traffic Complaint									
TRAFFIC COMPLAINT IP									
TRAFFIC OBSTRUCTION IP									
TRAFFIC STOP IP		<u>25</u>							<u>25</u>
TRANSPORT IP									
Trespass to Property									
TRESPASS TO PROPERTY IP									
Trespass to Vehicle									
TRESPASS TO VEHICLE IP									
UNKNOWN INJURY ACCIDENT IP									
UNLAWFUL ACTS IP									
UNWANTED SUBJECT IP									
VEHICLE LOCKOUT IP									
VIN VERIFICATION IP									
WALK UP IP									
WARRANT ARREST IP									
WARRANT PICKUP IP									
Weapons Violation									
WEAPONS VIOLATION IP									
WELFARE CHECK IP		<u>1</u>							<u>1</u>
ZZ-Animal Call									
ZZ-Suspicious Person									
ZZ-Suspicious Vehicle									
ZZ-Unwanted Subject									
ZZ-ZONING IP									
Total		<u>49</u>	<u>20</u>	<u>1</u>					<u>70</u>

Bow Mar Calls For Service

<u>Incident</u>	<u>Case Numbers</u>	<u>Units</u>	<u>Priorit v</u>	<u>Problem</u>	<u>Address</u>	<u>Response Date</u>
BM2026-0000001		406	P3	INCREASE PATROL IP*	5395 LAKESHORE DR	1/3/2026 23:12
BM2026-0000002		409	P2	SUSPICIOUS VEHICLE IP	LAKESHORE DR / BOW MAR DR	1/5/2026 18:36
BM2026-0000003		409	P2	ANIMAL CALL IP*	5140 JUNIPER ST	1/5/2026 18:40
BM2026-0000004		404	P2	ASSIST TO OTHER AGENCY IP	4510 LONGHORN	1/6/2026 17:46
BM2026-0000005		405	P2	SUSPICIOUS PERSON IP	W WAGONTRAIL RD / S SHERIDAN BLVD	1/7/2026 12:41
BM2026-0000006	CV26-0000003	402	P2	DEAD ON ARRIVAL IP	4770 PROSPECT ST	1/8/2026 9:17
BM2026-0000007		405	P3	SOLICITING IP	HOMESTEAD ST / PROSPECT ST	1/8/2026 16:02
BM2026-0000008		405	P3	INCREASE PATROL IP*	5190 REDWOOD DR	1/9/2026 18:28
BM2026-0000009		406	P2	JUVENILE COMPLAINT IP	5300 YELLOWSTONE ST	1/10/2026 20:47
BM2026-0000010		404	P3	INCREASE PATROL IP*	5300 YELLOWSTONE ST	1/11/2026 8:08
BM2026-0000011		409	P3	Burglary	5190 REDWOOD DR	1/11/2026 15:44
BM2026-0000012		403	P4	HOME CHECK IP*	4901 REDWOOD DR	1/12/2026 21:49
BM2026-0000013		402, 405	P2	SUSPICIOUS PERSON IP	S SHERIDAN BLVD / SUNSET DR	1/21/2026 13:46
BM2026-0000014	CV26-0000007	405, 409	P2	MEDICAL IP	W WAGONTRAIL RD / PROSPECT ST	1/22/2026 18:39
BM2026-0000015		402	P3	Fraud	5225 RIDGE TRL	1/23/2026 9:28
CV2026-0000010		403	P3	OPEN DOOR IP*	4401 SOMBRERO CIR	1/7/2026 2:07
CV2026-0000021		405	P3	OVERSIZED VEHICLE IP*	5420 SOMBRERO	1/13/2026 14:48
CV2026-0000024		404	P2	TRAFFIC STOP IP	BOW MAR DR / HOMESTEAD ST	1/13/2026 17:22
CV2026-0000026		403	P2	ANIMAL CALL IP*	5140 JUNIPER ST	1/13/2026 20:52
CV2026-0000033		403	P2	TRAFFIC STOP IP	4700 BOW MAR DR	1/15/2026 0:20
CV2026-0000054		403, C21, C31	P2	TRAFFIC STOP IP	BOW MAR DR / LAKESHORE DR	1/22/2026 0:34
CV2026-0000061		403	P2	TRAFFIC STOP IP	PROSPECT ST / BOW MAR DR	1/27/2026 0:39
CV2026-0000073	CV26-0000010	402	P3	INFORMATION IP	5000 W WAGONTRAIL RD	1/30/2026 11:19



Request for Board of Trustee Information

Date: February 17, 2026

Title: Capital Improvement Program

Presented By: J.D. McCrumb, Town Administrator

Prepared By: Capital Improvement Program Team

Background: The CIP presents the staff analysis and recommendations for a ten-year (2027-2037) Capital Improvement Program (CIP). The purpose of the program is to provide a guide for major capital expenditure over the program period and a consistent process to be followed in the coming years.

The direction presented by the Trustees at this meeting will be incorporated and presented as a resolution for adoption at the March 17, 2026 meeting.

Attachments: Draft 2027-2037 Capital Improvement Program

Recommended Motion(s): There is no action required.



Capital Improvement Program & Road Improvement Fund March 17, 2026

For Action Year: 2027; and
Program Years 2028 – 2037
Adopted by Resolution #5, Series of 2026

LETTER OF INTRODUCTION FOR THE CAPITAL IMPROVEMENT PROGRAM

March 17, 2026

Honorable Mayor and Trustees of Columbine Valley,

Hereby submitted is the Capital Improvement Program & Road Improvement Fund (CIP) for the Town of Columbine Valley, Colorado for the years 2027 – 2037. The information in the pages to follow is intended to identify the revenue that is anticipated to pay for the capital projects included in this plan. While additional revenue may be received each year, this information identifies only what is necessary to fund the CIP.

The CIP summarizes all major capital expenditures anticipated to be made over the next ten years. This plan includes limited financial forecasts and CIP costs by fund and year in which the revenues and costs are anticipated. In order to be included in the CIP, the project must meet the following guidelines:

- Costs are expected to be over \$5,000.00
- The project has a useful life of more than one year
- The projects are non-reoccurring
- The project results in the addition of a fixed asset, or extends the useful life of an existing asset or is a major equipment or software purchase

During the preparation process, staff identified what would be necessary to meet existing levels of service to the community and which projects could be reasonably accomplished within each year, and within the financial and staff limitations of the Town. Contractual obligations and/or needs were considered in setting priorities.

Capital improvements may be funded through a variety of sources including the use of revenues, impact fees, debt financing, grants, and special funds. All available current and future resources were considered when identifying funding sources for the identified capital improvements. The CIP costs projected meet, but do not exceed, the limitations of those funding sources.

Sincerely,

J.D. McCrumb
Town Administrator

Capital Improvement Program

A Capital Improvement Program (CIP) is a short-range plan which identifies generally non-reoccurring, capital projects and equipment purchases, provides a planning schedule and identifies options for financing the plan. Key aspects of the CIP include:

- The CIP is a rolling 10-year plan. This CIP report defines the time periods as the Current Year (the year of the currently adopted budget), Action Year (the following calendar year), and Program Years (the next nine calendar years).
- The CIP entails major expenditure of \$5,000.00 or more.
- The projects are non-reoccurring (regularly scheduled projects such as chip and seal, curb repair, minor building repair, etc., are discussed for reference but not included in the plan.
- The CIP does not constitute a financial obligation or allocation but is a base reference to be used in the annual budget process.
- The CIP is updated and adopted by the Trustees every other year.

Benefits of a Capital Improvements Program

A Capital Improvement Program provides a number of benefits. It is primarily a planning tool that constitutes a comprehensive review of capital needs. In addition, a CIP can:

- Identify the range of revenue sources available to finance capital projects.
- Enable the Town to retain and/or expand its limited capital resources more efficiently.
- Ensure that necessary projects are not built before they are needed, or after they become so expensive that they prohibit construction of other projects.
- Provide a generally agreed upon foundation for budgeting purposes thereby reducing the need to “reinvent the wheel” each year.

CIP Process

A Capital Improvement Program is a multi-year document and, by necessity, the key elements, i.e., projects included and revenue availability will change each year. However, the process by which the CIP is prepared, reviewed and adopted should be consistent. The major steps in the process recommended for Columbine Valley are:

- A. **Establish a capital planning committee or team responsible for the preparation and presentation of the CIP.** The Columbine Valley CIP Team consists of the Town Administrator, Public Works Manager, Town finance team, Town Engineer and Town Planner with input and support from the Chief of Police.
- B. **Inventory and evaluate previously approved, unimplemented or incomplete projects and include new project recommendations.** The CIP team has assessed the status of previously approved projects and taken inventory of additional capital needs. For each project the team considers the project description, the year proposed, and the estimated cost. The summary of all projects proposed in the Current, Action

and Program years of the CIP are included as Appendix A of this report. This represents an inventory of capital needs; financial feasibility is not a consideration in compiling the inventory.

- C. **Develop a Finance Plan:** The CIP Team then looks at the revenue sources that are or could be available to finance capital projects. These revenue sources and the purposes for which they can be used are included as Appendix B. Appendix C offers a brief description of each available funding source.
- D. **Recommend a Capital Improvements Program to the Trustees:** Based on the evaluation of each project and the feasibility of financing the projects, the CIP Team will then prepare a Recommended Capital Improvements program for Trustee consideration and action. Appendix D of this report offers narrative descriptions and justifications for the projects in this plan.

CIP Schedule

The CIP Team recommends the following schedule for the preparation, presentation and adoption of a Capital Improvements Program.

January: CIP Team reviews status of previously approved capital programs. The Town Administrator, Engineer, Manager of Public Works and Police Chief begin preparation of new or revised Project Request Forms.

February: The Town finance team reviews the preliminary list of projects and with the Town Administrator, assesses the financial feasibility. The Finance Plan element of the CIP is then drafted.

The recommended Capital Improvements Program is presented to the Board of Trustees at the February regular meeting for discussion.

March: The Trustees adopt the Capital Improvements Program by resolution.

October-December: Funding for the CIP will officially be appropriated in the Town's annual Budget, adopted by December 15 of each calendar year.

Inventory of Capital Needs

The CIP Team has listed, by category, the capital improvements and equipment purchases for the term of the Capital Program. There are six categories of capital improvement projects:

- Streets: This includes new streets and reconstruction of existing streets. Any project within the right of way of a street, such as streetlights, signage and signals will be considered a street project unless the primary purpose is a not a street project such as drainage or beautification.
 - Reconstruction of streets is defined as demolition and reconstruction of street surface up to and including mill and overlay work and including subgrade with significant temporary impact to travel and underground utilities.
 - * Maintenance of streets is not considered a capital expense and should be addressed in the Town's annual budgeting process as general fund expenditures. Maintenance includes sweeping, striping, pothole repair, crack-seal, gutter pan replacement and other similar work.
- Drainage/Flood Control: This includes storm sewers and related improvements, retention ponds, water quality structures and flood control facilities.
- Public Buildings and Facilities: This includes existing and new public buildings, storage units, support structures, or remodels or additions to existing structures.
- Major Equipment: This includes Police and Public Works vehicles, tools, equipment or apparatus.
- Parks, Recreation and Open Space: This includes new parks, improvements to existing parks, active and passive recreation areas, trails and beautification.
- Systems: This includes computer servers, telephone and radio systems, and software programs.

The projects were selected for consideration based on the following criteria:

- Projects necessary for health and safety or that may prevent fatality, serious injury or major property damage.
- Projects mandated by federal law and/or state statutes or by applicable rules established by federal or state agencies.
- Projects already in process

- Projects related to other funded projects
- Projects identified in master plan(s)
- Projects necessary for maintenance or to reduce maintenance costs.

Impact on Maintenance Ratings:

Positive: Will generate revenue to offset expenses or reduce continued operating costs.

Slight: The project will generate some revenue, but additional funds may be necessary to operate or maintain the project.

Negligible: The impact on operating costs is considered immaterial.

Negative: The project will require an increase in maintenance and/or operating costs that are not offset by revenue generated.

- Citizen and neighborhood interest projects
- Financially cost-effective projects

Appendix A

*The following Project Summary is categorized by Current, Action and Program years
Projects marked (New) did not appear in the 2024 CIP*

CIP Projects CURRENT YEAR (2026)	Code	Category	Est. Cost
CVPD Police Interceptor	E-1-2026	Equipment	\$75,000
Town Wall Rehabilitation (Burning Tree)	S-1-2026	Streets	\$100,000
Hunter Run Lane Rehabilitation	S-2-2026	Streets	\$250,000
Platte Canyon/Coal Mine Right Turn Lane	S-3-2026	Streets	\$280,000
Platte Canyon Sidewalk – Wilder to Ponds	P-1-2026	Parks	\$600,000

CIP Projects ACTION YEAR (2027)	Code	Category	Est. Cost
Town Server	T-1-2027	Systems	
Town Hall Stage Cover/Structure (New)	F-1-2027	Facilities	\$24,000
Town Hall Entrance Concrete (New)	F-2-2027	Facilities	\$32,000
CVPD Police Interceptor	E-1-2026	Equipment	\$75,000

CIP Project PROGRAM YEARS (2028-2037)	Code	Category	Est. Cost
Town Hall Interior Paint (2028)	F-1-2028	Facilities	\$20,000
Ash Tree Removal and Replacement (2028) (New)	P-1-2028	Parks	\$38,000
Par Circle and Eagle Drive Lateral (2030)	S-1-2030	Streets	\$35,000
Town Hall Window Replacement (2030)	F-1-2030	Facilities	\$100,000
Snowplow Vehicle Replacement (2030) (New)	E-1-2030	Equipment	\$14,000
Town Wall Rehabilitation*	S-1-2026	Streets	\$500,000
Parks/Trails Infrastructure*	P-1-2030+	Parks	\$500,000
CVPD Police Interceptor*	E-1-2026	Equipment	\$750,000
Nevada Ditch Stormwater Project	P-2-2030+	Parks	\$1,000,000
Town Road Projects*	S-1-2030+	Streets	\$1,000,000
Fairway Lane Bridge (New)	S-2-2030+	Streets	\$1,000,000

Appendix B

The following Project Summary is categorized by funding sources.

CIP Projects CURRENT YEAR (2026)	General Fund	General Fund Reserves	Capital Reserves	Impact Fees	Developer Contributions	Vehicle Salvage	Govt. Grants or Contributions	Arapahoe County Open Space Tax
CVPD Police Interceptor			\$67,000			\$8,000		
Town Wall Rehabilitation			\$100,000					
Hunter Run Lane Rehabilitation				\$250,000				
Platte Canyon/Coal Mine Right Turn Lane			\$280,000					
Platte Canyon Sidewalk – Wilder to Ponds							\$600,000	

CIP Projects ACTION YEAR (2027)								
Town Server								
Town Hall Stage Cover/Structure			\$24,000					
Town Hall Entrance Concrete			\$32,000					
CVPD Police Interceptor			\$67,000			\$8,000		

CIP Project PROGRAM YEARS (2028-2037)								
Town Hall Interior Paint (2028)			\$20,000					
Ash Tree Removal and Replacement (2028)			\$20,000					\$15,000
Par Circle and Eagle Drive Lateral (2030)			\$35,000					
Town Hall Window Replacement (2030)			\$100,000					
Snowplow Vehicle Replacement (2030)			\$12,000			\$2,000		
Town Wall Rehabilitation			\$500,000					
Parks/Trails Infrastructure			\$400,000					\$100,000
CVPD Police Interceptor			\$678,000			\$72,000		
Nevada Ditch Stormwater Project			\$200,000					\$800,000
Town Road Projects			\$1,000,000					
Fairway Lane Bridge			\$500,000				\$500,000	

Total estimated need (does not include escalation)	\$0	\$0	\$4,035,000	\$250,000	\$0	\$90,000	\$1,100,000	\$915,000
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Appendix C

Capital Improvement Program Revenue Sources – Definitions

General Fund – The primary accounting vehicle for the Town’s operating revenues and expenses. Generally, all revenues from taxes, fees and other sources are accounted for in the General Fund as are all expenditures for the general operating functions and activities of the Town. Tax revenues include property taxes, sales and use taxes, and specific ownership taxes. Fees include utility franchise fees, cable television franchise fees, building permit fees and motor vehicle registration fees. Other revenue sources include intergovernmental revenues such as state highway user tax allocation, county highway tax allocation, court fines, revenue from the Town of Bow Mar in support of public safety and building department costs, interest on invested reserves and miscellaneous items. Most of these items are described in greater detail in the Town’s Annual Budget.

General Fund Reserves- The Town maintains general reserves to guard against disruption in providing the Town’s services in the event of unexpected revenue shortfalls or unanticipated expenditures. Reserves are expected to accumulate over time to provide stability and flexibility to respond to unexpected adversity and/or opportunities.

Capital Reserves – The Town maintains a portion of its reserves as Capital Reserves to help fund capital improvements identified in the Capital Improvements Program (CIP). The CIP includes major improvements and equipment for general government purposes including public works projects, building construction and improvements, the improvement or acquisition of land for parks and trails, technology, and capital equipment.

Impact Fees – These are one-time payments assessed as new homes are constructed by developers or builders pursuant to a Special Improvement Agreement entered into between the Town and a developer. The purpose of these fees is to defray specific costs of public works, public safety and administration which are associated with the new growth. These fees must be accounted for separately and cannot be co-mingled with General Fund cash balances.

Transportation Fees – The Town collects a one percent fee on all building permits with a valuation greater than \$25,000 to be used towards the annual maintenance of Town roads. The Trustees can transfer excess fees into the Capital Reserves.

Developer Infrastructure Contributions – Typically a developer is responsible for the cost of roads and stormwater systems in a new development. Upon completion, these assets are generally transferred to the Town or a local water and sanitation district for future maintenance.

Vehicle Salvage – Funds generated from the sale of Town vehicles after they have been replaced due to age or condition.

Federal, State or County Grants or Contributions – These funds are generally received for a specific purpose or project from an interested Federal, State or Local agency and may

include cash or in-kind contributions (labor or engineering and design services) for use by the Town.

Arapahoe County Open Space Tax – This county-wide sales tax is shared by Arapahoe County municipalities and can only be used for the purchase and maintenance of new open space lands, parks and trails.

Municipal Bonds – These debt instruments are issued by local governments to finance public projects such as major road or infrastructure additions or repairs. Municipal bond issuance generally requires a favorable election to authorize the municipality to incur the debt and its ultimate retirement.

Revenue Bonds – These debt instruments are also issued by local governments; however, they are distinguished by a guarantee of repayment from a revenue source specifically identified in the bond document. An example might be a bond whose proceeds might fund infrastructure for a shopping mall with repayment coming from all or a portion of sales taxes generated by sales in the mall.

Special/Local Improvement Districts – A Special/Local Improvement District (SID) is a geographic area organized as an SID to fund improvements within the SID (generally roads and infrastructure). Funds are raised through the issuance/sale of SID bonds. Repayment of the bonds generally come from an SID property tax assessment specific to the property owners and properties within the SID.

Certificates of Participation – Certificates of Participation represent a lease-financing mechanism whereby investors finance a specific government asset acquisition or construction project. Repayment comes from regular lease payments over a period of time, after which, title to the asset(s) reverts to the government entity. Certificates of Participation can be issued without voter approval.

Appendix D

Project Descriptions and Justifications

Appendix D provides detailed descriptions and justifications for each project included in the Capital Improvement Program. The narratives to follow outline the purpose, scope, need, and estimated costs associated with planned investments, and are intended to provide transparency and context for the Board of Trustees and the community regarding long-term capital planning decisions.

Estimated project costs reflect the best information available at the time of CIP adoption. Current Year and Action Year estimates are based on actual bids, quotes, engineer's estimates, or other project-specific cost data. Program Year projections are developed through research, historical cost analysis, and discussions with industry professionals, engineers, and vendors. All projects included in the CIP will be implemented in accordance with the Town's adopted purchasing and procurement policies, including competitive bidding requirements where applicable. Cost estimates will continue to be refined and updated in future CIP adoptions as projects advance in scope and design.

DRAFT

E-1-2026 Police Vehicle Replacement Program (Annual)

Project Title: Police Fleet Replacement — Annual Patrol Vehicle Purchase and Outfitting

Project Description

Purchase and fully outfit one new police patrol vehicle each year as part of the Town's ongoing fleet replacement program. Vehicles are kept in service for approximately four years before being sold and replaced. This approach ensures the police fleet remains reliable, safe, and cost-effective given the high mileage and demanding operational use of patrol vehicles.

The annual budget includes the purchase of the vehicle as well as all required law enforcement outfitting, such as emergency lighting, decals, communications, safety equipment, and other specialty components.

Need / Justification

- Fleet reliability and readiness: Police vehicles are mission-critical equipment that must be dependable for emergency response, patrol coverage, and daily operations.
- Lifecycle replacement strategy: Replacing one vehicle each year and maintaining a four-year rotation ensures no patrol vehicle exceeds four years of age, reducing downtime and risk of major mechanical failures.
- Maintenance cost control: Patrol vehicles accumulate high mileage and idle hours. Regular replacement minimizes escalating repair costs and helps keep maintenance spending predictable.
- Officer safety and equipment standards: New vehicles allow the Town to maintain modern safety features and ensure vehicles remain compatible with current police equipment and technology.

Scope of Work

- Purchase one new police patrol vehicle annually, including:
 - o Appropriate police-rated vehicle platform
 - o Standard fleet specifications
- Complete full law enforcement outfitting, including:
 - o Emergency lights and siren systems
 - o Radios and communications equipment
 - o Computer mounts and wiring
 - o Department decals and markings
 - o Required safety and duty equipment storage
- Dispose of the replaced vehicle after four years of service through resale or auction.

Estimated Budget (Annual)

- Vehicle purchase: \$60,000
- Upfitting (lights, decals, radios, equipment): \$15,000

Total annual CIP placeholder: \$75,000

Implementation / Notes

- Replacement cycle: The Town replaces one patrol vehicle per year and retains each vehicle for approximately four years to maintain a modern, reliable fleet.
- Resale value: At the end of the four-year service life, vehicles are typically sold, with the Town generally recouping approximately \$8,000 per vehicle, helping offset long-term fleet costs.
- Ongoing program: This is a recurring annual investment necessary to support public safety operations and minimize unexpected repair or replacement needs.

DRAFT

S-1-2026 Town Wall Maintenance (2026 Burning Tree Section)

Project Title: Town Wall Infrastructure Repairs — Burning Tree Segment on Platte Canyon Road

Project Description

Perform structural and erosion control repairs to the Town-owned perimeter wall along Platte Canyon Road, specifically along the Burning Tree neighborhood segment. The wall runs adjacent to the Burning Tree, Old Town, and Village neighborhoods and serves as both a visual gateway feature and roadway buffer.

The 2028 project addresses deferred maintenance needs in the Burning Tree section, where significant longitudinal cracking has developed along the upper portion of the wall, along with erosion occurring beneath multiple spans between structural piers/columns. The work is intended to stabilize and preserve the existing structure before more extensive deterioration occurs.

Need / Justification

- Deferred maintenance stabilization: Portions of the Burning Tree segment show signs of age and wear, including cracking and undermining conditions that require timely corrective action.
- Structural preservation: Pronounced longitudinal cracking along the top quarter of the wall indicates material fatigue and potential long-term structural compromise if not addressed.
- Erosion control: Soil erosion beneath several wall sections between piers/columns is reducing foundational support and may lead to settlement or instability over time.
- Asset protection: The Town wall is a prominent and highly visible infrastructure asset along Platte Canyon Road. Proactive repair prevents significantly more costly reconstruction in future years.
- Public safety and risk mitigation: Addressing cracking and undermining conditions reduces the risk of falling materials or progressive structural failure adjacent to a heavily traveled corridor.

Scope of Work

- Conduct detailed assessment of the Burning Tree wall segment to confirm repair extents and priorities.
- Structural crack repairs, including:
 - o Epoxy injection or other appropriate crack stabilization methods
 - o Removal and replacement of deteriorated masonry/concrete sections as necessary
 - o Reinforcement or repair of the top cap section of the wall
- Erosion mitigation beneath affected spans, including:
 - o Backfill and soil stabilization

- o Installation of erosion control measures
- o Compaction and grading to restore proper structural support
- Restore disturbed landscaping or adjacent surfaces impacted by the work.
- Provide traffic control along Platte Canyon Road as required during construction.

Estimated Budget (2028 – Burning Tree Section)

- Structural crack repair: \$55,000
- Erosion control and stabilization: \$30,000
- Engineering/inspection and traffic control: \$5,000
- Contingency (10%): \$10,000

Total CIP placeholder: \$100,000

Implementation / Notes

- Preventative investment: While conditions reflect deferred maintenance, the wall remains serviceable. Addressing these issues now prevents accelerated deterioration and avoids full wall reconstruction costs in future years.
- Phased maintenance approach: The Town wall is being maintained through targeted segment repairs rather than wholesale replacement, extending the life of the overall asset.
- Gateway feature: As a defining visual element along Platte Canyon Road, maintaining both structural integrity and appearance is important to neighborhood character.
- Ongoing program: Additional funding will be required to address future segments in Burning Tree, Old Town, and Village as conditions warrant.

DRAFT

S-3-2026 Platte Canyon / Coal Mine Right Turn Lane

Project Title: Platte Canyon Road & Coal Mine Avenue Intersection Improvements — Southbound Right Turn Lane

Project Description

Participate in a multi-jurisdictional roadway improvement project to construct a dedicated right turn lane from southbound Platte Canyon Road onto westbound Coal Mine Avenue. The project would significantly improve traffic flow and reduce congestion during peak travel periods, particularly during afternoon rush hour.

Columbine Valley's contribution represents approximately ten percent of the total estimated project cost, with anticipated participation from Arapahoe County, Jefferson County, and the City of Littleton.

Need / Justification

- Traffic congestion reduction: Southbound Platte Canyon Road experiences substantial delays during peak drive times, particularly in the afternoon, due to vehicles waiting to turn west onto Coal Mine Avenue. A dedicated right turn lane would reduce queuing and improve overall corridor efficiency.
- Regional mobility improvement: This intersection serves residents and commuters across multiple jurisdictions. The project improves traffic operations beyond Town boundaries.
- Safety enhancement: Reducing queue lengths and turning conflicts improves intersection safety and reduces rear-end collision risk.
- Intergovernmental partnership: The project reflects a collaborative infrastructure investment among neighboring jurisdictions sharing traffic demand and roadway impacts.

Scope of Work

- Design and construction of a dedicated southbound right turn lane from Platte Canyon Road to westbound Coal Mine Avenue, including:
 - o Roadway widening and pavement construction
 - o Curb, gutter, and drainage modifications
 - o Traffic signal adjustments as required
 - o Pavement striping and signage
- Coordination among Arapahoe County, Jefferson County, the City of Littleton, and Columbine Valley regarding design, funding, and implementation responsibilities.

Estimated Budget

- Columbine Valley share (approx. 10% of total project cost): \$280,000
(Total project cost to be determined in coordination with partner agencies.)

Total CIP placeholder: \$280,000

Implementation / Notes

- Conditional funding: Town participation is contingent upon partner agency cooperation and inclusion of the project within their capital plans and funding priorities.
- Budget readiness: Funding has been earmarked in the Town's CIP for the past five years to ensure Columbine Valley is prepared to contribute when partner jurisdictions move forward with the project.
- Add-on opportunity: The Town's contribution allows the project to be incorporated efficiently if another jurisdiction advances adjacent roadway improvements.
- Regional coordination required: Final design, schedule, and total project cost will be determined through intergovernmental coordination.

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P-1-2026 Platte Canyon Sidewalk – Wilder to Ponds

Project Title: Platte Canyon Road Pedestrian Improvements — Wilder Lane to West Ponds Circle

Project Description

Construct a new sidewalk along Platte Canyon Road from just north of Wilder Lane to the signalized pedestrian crossing at West Ponds Circle. The project will create a continuous, safe pedestrian connection for residents, with primary emphasis on providing a secure walking route to Wilder Elementary School.

This segment is also identified as a priority component of the Town's Trails Master Plan and represents a long-planned pedestrian connectivity improvement.

Need / Justification

- **Safe Routes to School:** The primary purpose of this project is to ensure a safe, designated pedestrian path for Columbine Valley residents — particularly students walking to and from Wilder Elementary School.
- **Pedestrian safety:** Platte Canyon Road is a heavily traveled corridor. Providing designated pedestrian infrastructure reduces exposure to vehicular traffic and enhances overall safety.
- **Master Plan implementation:** This sidewalk connection is a key element of the Town's Trails Master Plan and advances long-standing community connectivity goals.
- **Regional mobility enhancement:** The project improves walkability and connects neighborhoods to existing signalized crossings and trail infrastructure.

Scope of Work

- Construct new ADA-compliant sidewalk from north of Wilder Lane to the pedestrian crossing at West Ponds Circle.
- Site preparation and grading, including:
 - o Earthwork and subgrade preparation
 - o Concrete sidewalk installation
 - o Drainage adjustments as needed
- Installation of curb ramps and connections to existing pedestrian facilities.
- Restoration of disturbed landscaping areas.
- Traffic control and pedestrian safety measures during construction.

Estimated Budget

- Total project funding includes \$900,000 awarded through the Colorado Department of Transportation (CDOT).
- Additional local match and associated costs as required under grant agreement.

Implementation / Notes

- Construction schedule: Construction is scheduled to begin this summer and be completed by mid-September.
- Grant-funded project: The Town successfully secured \$900,000 in CDOT funding, significantly offsetting local costs and advancing implementation.
- Three-year planning effort: This project has been in development for approximately three years, including design, coordination, and funding acquisition.
- Community benefit: Upon completion, residents will have a continuous, protected pedestrian route to Wilder Elementary and improved access along Platte Canyon Road.

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T-1-2027

CVPD

DRAFT

F-1-2027 Town Hall Stage Cover / Structure

Project Title: Town Hall Outdoor Facilities Improvements — Permanent Stage Cover and Shade Structure

Project Description

Construct a permanent cover/shade structure over the existing outdoor stage at Town Hall. A permanent stage was built in 2018, and the Town has relied on a temporary cover system since 2015. The temporary cover is nearing the end of its useful life and requires significant annual staff time for setup, maintenance, and storage. The stage was originally designed with a future shade structure in mind that complements the architectural character of Town Hall.

Need / Justification

- End-of-life replacement: The temporary stage cover has been in use since 2015 and is reaching the end of its functional lifespan due to weather exposure and wear.
- Operational efficiency: Seasonal installation and upkeep of the temporary cover requires many staff hours each year, creating unnecessary labor and logistical burden.
- Improved functionality: A permanent shade structure will enhance usability of the stage for concerts, gatherings, and civic events by providing consistent sun and weather protection.
- Facility enhancement: The stage was designed with a permanent cover in mind that aligns with the Town Hall campus aesthetic.

Scope of Work

- Remove and dispose of the existing temporary cover system.
- Provide and install a permanent shade/cover structure sized for the existing stage, including:
 - o Anchoring or foundation elements as required
 - o Durable weather-resistant materials
 - o Design consistent with Town Hall architecture
- Minor restoration of any disturbed areas adjacent to the stage.
- Coordinate installation to avoid disruption during major community events.

Estimated Budget

- Permanent shade structure purchase/fabrication: \$16,000
- Installation and anchoring: \$6,000
- Contingency (10%): \$2,000

Total CIP placeholder: \$24,000

Implementation / Notes

- Scheduling: Installation should occur during the off-season or between major event periods.
- Maintenance reduction: Permanent installation eliminates repeated annual setup and storage demands, saving staff time.
- Design consistency: Shade structure should complement the Town Hall civic campus and support long-term outdoor programming.

DRAFT

F-2-2027 Town Hall Entrance Concrete

Project Title: Town Hall Entry Improvements — Replace Front Concrete Stairs and landings

Project Description

Replace the front concrete entry stairs and associated landings at Town Hall due to cracking and settlement. The project includes demolition and removal of existing concrete stairs and landings, construction of new reinforced concrete stairs and landings, and restoration of adjacent flatwork and finishes impacted by the work.

Need / Justification

- Safety and liability reduction: Worn, cracked, spalled, or uneven stair surfaces increase slip/trip/fall risk for employees and the public.
- Asset preservation: Replacing deteriorated exterior concrete prevents ongoing patch repairs, water intrusion/freeze-thaw damage, and accelerated deterioration of adjacent entry components.

Scope of Work

- Demolition and disposal of existing concrete stairs and landings.
- Construct new entry stairs and landings, including:
 - Excavation, base prep, and reinforcement
 - Concrete placement with slip-resistant finish and appropriate nosing/edge treatment
 - Drainage and grading adjustments to shed water away from the entry
 - Control joints, sealants, curing, and weather protection as needed
- Restore disturbed areas (adjacent flatwork, landscaping, patch/paint at attachment points).
- Temporary access plan during construction (alternate entrance signage and ADA routing).

Estimated Budget

- Demolition & disposal: \$5,000
- New concrete stairs: \$12,000
- New concrete landing: \$8,000
- Railing repair: \$2,000
- Contingency (15%): \$4,050

Implementation / Notes

- Phasing/closure: Work should be scheduled to minimize disruption to public meetings and peak visitor periods; maintain an accessible route at all times.
- Material durability: Specify freeze-thaw resistant concrete mix, proper air entrainment, and deicing-salt compatible details to reduce future spalling.

F-1-2028 Town Hall Interior Paint (Main Floor)

Project Title: Town Hall Interior Improvements — Repaint Interior Walls, Ceilings, and Trim

Project Description

Repaint interior spaces at Town Hall to refresh aging finishes, address scuffing and wear, and maintain a clean, professional appearance for staff and public-facing areas. The interior paint was last refreshed in 2013. The project includes surface preparation, patching, priming, and application of durable interior paint across offices, meeting rooms, corridors, and common areas.

Need / Justification

- Facility upkeep and appearance: Interior paint is showing signs of age, including discoloration, scuffs, and patch repairs, reducing the quality and professionalism of public spaces.
- Asset preservation: Routine repainting protects drywall and trim surfaces from deterioration, extending the life of interior finishes and reducing long-term repair needs.
- Workplace environment: Updated paint improves lighting reflectivity and creates a more welcoming environment for employees, residents, and visitors.

Scope of Work

- Prepare surfaces throughout Town Hall, including:
 - o Cleaning and minor drywall patching
 - o Repair of nail holes, cracks, and worn areas
 - o Priming of stained or repaired surfaces
- Repaint interior areas, including:
 - o Offices and workspaces
 - o Trustee chambers / meeting rooms
 - o Hallways, lobbies, and public counters
 - o Restrooms and break areas (as needed)
- Paint finishes to include:
 - o Walls (eggshell or satin for durability)
 - o Ceilings (flat finish)
 - o Trim, doors, and frames (semi-gloss enamel)
- Protect floors, furnishings, and fixtures during work.
- Coordinate work schedule to minimize disruption to staff operations and public meetings.

P-1-2028 Ash Tree Removal and Replacement (EAB Mitigation)

Project Title: Remove and Replace Ash Trees prior to infection

Project Description

Remove and replace fifteen (15) ash trees that would decline and die if an emerald ash borer infestation were to occur. These are located along Middlefield Road in front of Town Hall and The Villas. Work includes tree removal, stump grinding, and planting of replacement non-ash species in the same locations. Replacement trees will be selected to improve species diversity and long-term resilience of the Town's urban canopy.

Need / Justification

- Public safety: Declining ash trees present increasing risk of limb drop or tree failure. Proactive removal supports safer public spaces and reduces liability exposure as trees decline.
- Asset preservation: Planned removals reduce emergency response costs and limit secondary impacts (property damage, blocked roadways).
- Urban canopy continuity: Replanting maintains shade, stormwater interception, and neighborhood aesthetics while reducing future monoculture risk.

Scope of Work

- Confirm inventory and priority list of ash trees (location, diameter, condition).
- Plant replacement trees:
 - Non-ash, climate-appropriate species with emphasis on diversification
 - Soil amendment and mulching as needed
 - Watering plan established for establishment period
- Restore turf/landscape at removal sites and address any irrigation conflicts.

Species Diversification Strategy

Replacement trees will be non-ash species selected based on avoiding overreliance on any single species. (Recommended approach: mix of 3–5 species across the 15 replacements.)

Estimated Budget

- Tree removal (15 trees): \$12,000
- Stump grinding/restoration: \$6,000
- Replacement trees (materials + planting): \$18,000
- Contingency (5%): \$2,000

Implementation / Notes

- EAB treatment: The Town is currently paying for EAB injection treatment for all Ash trees. The Town will save \$3,000 per year by switching tree species.
- Maintenance: The yearly maintenance costs for trimming will temporarily decrease with smaller trees. Current trees are 20+ years old.

S-1-2030 Replace Irrigation Lateral CMP Under Par Circle

Project Title: Par Circle Irrigation Lateral Replacement (CMP to PVC) and Pavement/Curb Restoration

Project Description

Replace the existing 14-inch corrugated metal pipe (CMP) irrigation lateral segment beneath Par Circle. The CMP is rusting and allowing irrigation water to infiltrate the roadway structure and subgrade. Work includes excavation, removal of CMP, installation of new 14-inch PVC (or approved equivalent), and restoration of disturbed asphalt pavement and concrete curb.

Need / Justification

- Protect roadway subgrade and pavement: Leakage/infiltration undermines the base/subgrade and accelerates cracking, settlement, and potholing.
- Reduce reactive maintenance: Eliminates corrosion-driven failures and repeated asphalt patching.
- The maintenance responsibilities for these portions of the lateral were assigned to the Town when Par Circle was built, covering the open lateral.

Scope of Work

1. Utility locates, traffic control, and irrigation shutdown/bypass planning.
2. Sawcut and remove asphalt over the affected segment.
3. Excavate to expose CMP, remove and dispose.
4. Install new 14" PVC with proper bedding/haunching and watertight connections; reconnect to the lateral.
5. Backfill and compact in lifts.
6. Restore pavement (base repair allowance + full-depth asphalt patch).
7. Replace/restore any disturbed concrete curb and adjacent improvements.

Estimated Budget

- Demo: \$8,000
- Pipe Install: \$4,000
- Pavement Restoration: \$17,000
- Gutter Pan: \$2,000
- Contingency (~15%): \$4,000

Implementation Notes

- Schedule work with irrigation operations to minimize service interruption.

F-1-2030 Town Hall Window Replacement

Project Title: Replace Original Windows (Installed 2004)

Project Description

Replace as needed the existing exterior windows (30) at Town Hall, originally installed when the building was constructed in 2004. After more than 25 years of service life, the windows are approaching the end of their functional lifespan. The project includes removal of existing window units and installation of new energy-efficient, code-compliant windows to improve building performance, comfort, and long-term durability.

Need / Justification

- End-of-life replacement: The current windows are original to the building (2004) and are experiencing seal failure, air leakage, and reduced performance after decades of use.
- Energy efficiency and cost savings: Modern window systems provide improved insulation and glazing technology, reducing heating and cooling demand and lowering long-term utility costs.
- Comfort and functionality: New windows will reduce drafts, improve temperature consistency, and enhance occupant comfort in offices and meeting spaces.
- Asset preservation: Replacing aging windows helps prevent moisture intrusion, condensation damage, and deterioration of adjacent wall materials.

Scope of Work

- Assess and document existing window conditions, sizes, and installation details.
- Remove and dispose of existing window units, including:
 - Frames, glazing, and associated trim as required
- Install new replacement windows, including:
 - High-performance insulated glazing (double or triple pane)
 - Energy-efficient frames and thermal breaks
 - Code-compliant egress and safety glazing where applicable
 - Proper flashing, sealants, and weatherproofing
- Restore disturbed interior and exterior finishes around window openings.
- Coordinate work to maintain secure building access and minimize disruption to staff operations.

Estimated Budget

- Window removal and disposal: \$10,000
- New window units and installation: \$65,000
- Interior/exterior trim and finish repairs: \$10,000
- Sealants, flashing, and weatherproofing: \$5,000
- Contingency (10%): \$10,000

Implementation / Notes

- Phasing: Work should be scheduled to limit disruption to Town Hall operations and maintain weather-tight conditions throughout construction.

- Energy standards: Specify ENERGY STAR-rated or equivalent high-performance windows suitable for Colorado climate conditions.
- Historic consistency: Replacement windows should match the building's existing architectural style and exterior appearance.
- Long-term planning: Document window specifications for future maintenance and warranty tracking.

DRAFT

E-1-2030: Snowplow Vehicle

Project Title: Replace Snowplow Vehicle (2013 Ford Expedition) with decommissioned police Tahoe.

Project Description

Replace the Town's current snowplow support vehicle—a 2013 Ford Expedition—with a 2024 or later decommissioned police Chevy Tahoe. The replacement vehicle will be outfitted as needed to support winter operations, including a plow with mounting hardware, emergency lighting and town logos.

Need / Justification

- Reliability and downtime risk: The existing 2013 Expedition will be nearing the end of its practical service life for winter operations. Plowing loads, corrosion exposure, and frequent cold-weather starts increase maintenance costs and operational risk.
- Continuity of snow operations: A dependable mid-size 4WD vehicle is essential for maintaining service levels during snow events and ensuring safe response times—especially when plowing tight turning radius such as cul-de-sacs.
- Lifecycle replacement strategy: Transitioning to a newer model year unit reduces lifecycle cost volatility, improves parts availability, and supports standardization of the Town fleet plows.

Scope of Work

- Transfer decommissioned police Tahoe from Police Department to Public Works.
- Send vehicle to LAWS for removal of police-specific equipment and installation of lighting and logos.
- Send to upfitter for installation of plow, mount, controls and suspension upgrades.
- Decommission and sell off the 2013 Expedition.

Estimated Budget

- General upfitting: \$4,000
- Plow: \$6,000
- Plow mount install: \$2,000
- Contingency (15%): \$1,800

Total CIP placeholder: \$13,800

Implementation / Notes

- Timing: Coordinate replacement with the Police vehicle decommission schedule to ensure the Tahoe is available within the planned year.
- Fit-for-purpose verification: Prior to committing funds, confirm the Tahoe's towing/plow suitability (GVWR, front axle rating, cooling capacity, transmission, and plow prep compatibility).
- Residual value: The Expedition may offset costs if sold at auction or privately depending on condition.
- Salvage value: Transferring the Tahoe will generate a loss of salvage value for the police department.

P-1-2030+

This project is expected to require capital investment beyond routine maintenance. The current figure is included as a placeholder while staff works toward a fully defined design, schedule, and cost estimate for future Trustee consideration.

P-2-2030+

This project is expected to require capital investment beyond routine maintenance. The current figure is included as a placeholder while staff works toward a fully defined design, schedule, and cost estimate for future Trustee consideration.

S-1-2030+

This project is expected to require capital investment beyond routine maintenance. The current figure is included as a placeholder while staff works toward a fully defined design, schedule, and cost estimate for future Trustee consideration.

S-2-2030+

This project is expected to require capital investment beyond routine maintenance. The current figure is included as a placeholder while staff works toward a fully defined design, schedule, and cost estimate for future Trustee consideration.

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Request for Board of Trustee Action

Date: February 17, 2026

Title: Resolution #4, Series 2026 – Municipal Election Cancellation

Presented By: J.D. McCrumb, Town Administrator

Prepared By: Sue Blair, Designated Election Official

Background: As there not more interested candidates to file petitions or affidavits of write-in candidacy than there were seats to be filled, and as there were no other issues for consideration on the ballot, the 2026 Columbine Valley municipal election may be canceled.

Attachments: Resolution #4, Series 2026

Staff Recommendations: Approve Resolution #4, Series 2026 as presented.

Recommended Motion(s): “I move to approve Resolution #4, Series 2026 as presented.”

**TOWN OF COLUMBINE VALLEY
BOARD OF TRUSTEES
RESOLUTION NO. 2026-4**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF COLUMBINE VALLEY
INSTRUCTING THE TOWN ADMINISTRATOR OR THE DESIGNATED ELECTION OFFICIAL TO
CANCEL THE TOWN OF COLUMBINE VALLEY 2026 MUNICIPAL ELECTION AND DECLARE
THE CANDIDATES FOR MUNICIPAL OFFICES ELECTED**

WHEREAS, C.R.S. § 31-10-507 provides that if a municipality has adopted an ordinance addressing cancellation of elections, it may cancel an election where there are not more candidates than offices to be filled, including write-in candidates filing affidavits of intent; and

WHEREAS, § 2-3 of the Town of Columbine Valley Municipal Code (“Town Code”), in accordance with C.R.S. §31-10-507, provides that if the only matter before the voters is the election of persons to office and if there are not more candidates for office than offices to be filled at the close of business on the sixty-fourth day before the election, including write-in candidate(s) who have filed affidavits of intent as write-in candidate(s), the Town Administrator or the Designated Election Official shall cancel the election if instructed by resolution of the Board of Trustees and all such candidates shall by resolution be declared and deemed elected; and

WHEREAS, the only matter before the electors in the regular Town election scheduled to be held on Tuesday, April 7, 2026, is the election of candidates to the elected Town offices; and

WHEREAS, the deadline for filing write-in candidate affidavits is sixty-five days before the election, which in the April 2026 election is February 2, 2026; and

WHEREAS, as of February 3, 2026, there were not more candidates nominated (including write-in candidates) than offices to be filled in the April 7, 2026 election; and

WHEREAS, the Board of Trustees desires to instruct the Town Administrator or Designated Election Official to cancel the April 7, 2026 election effective as of February 3, 2026, *nunc pro tunc*, and to declare and deem all candidates elected, as provided by C.R.S. § 31-10-507 and the Town Code.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF COLUMBINE VALLEY, COLORADO AS FOLLOWS:

Section 1. Upon this resolution becoming effective, the Board of Trustees hereby: (1) instructs the Town Administrator or Designated Election Official to cancel the April 7, 2026 municipal election effective as of February 3, 2026, *nunc pro tunc*; (2) authorizes the Town Administrator or Designated Election Official, on behalf of the Board of Trustees, to declare elected the candidates for the open elective municipal offices; and (3) deem all such candidates elected, their terms of office to commence in accordance with the Town Code and Colorado law.

Section 2. Pursuant to C.R.S. §31-1-507 and § 2-3 of the Town Code, the Town Administrator or Designated Election Official shall publish notice of cancellation of the election and the names of the candidates declared elected to inform the electors and shall post notice of cancellation at each polling place and on the Town’s website.

Section 3. The following candidates are declared elected:

David Huelskamp, Mayor	Term Expiration: 2028
Jeff C. Sahr, Trustee	Term Expiration: 2030
William Taylor, Trustee	Term Expiration: 2030
Cinamon Watson, Trustee	Term Expiration: 2030

Section 4. This Resolution shall take effect upon its approval by the Board of Trustees.

ADOPTED AND APPROVED this 17th day of February, 2026.

TOWN OF COLUMBINE VALLEY, COLORADO

By: _____
Bill Dotson, Mayor

ATTEST:

APPROVED TO FORM:

By: _____
JD McCrumb, Town Administrator

By: _____
Town Attorney



Request for Board of Trustee Action

Date: February 17, 2026

Title: Trustee Bill #1, Series 2026 – Amending the Model Traffic Code

Presented By: Lee Schiller, Town Attorney

Prepared By: Lee Schiller, Town Attorney

Background:

The Town has experienced an increase in traffic-related enforcement circumstances involving expired vehicle registrations and driver’s license compliance. These situations most often include:

- vehicles operated or parked on public streets without current license plates or valid registration tabs
- vehicles with registration expired for short periods where compliance can be achieved prior to a scheduled court date
- drivers operating motor vehicles without a currently valid license or without having the license in their immediate possession

To address these issues, staff recommends amendments to the Town’s adoption of the 2024 Model Traffic Code for Colorado. The proposed ordinance adds new Sections 1416 and 1417 to clarify local enforcement authority and align Town provisions with applicable state statutes.

Section 1416 establishes requirements for current vehicle registration and provides an opportunity for dismissal of certain registration violations upon timely compliance, including renewal prior to the first court appearance and payment of an administrative fee. It also requires peace officers to notify defendants of this dismissal option when applicable.

Section 1417 affirms the requirement that drivers must possess a valid driver’s or minor driver’s license when operating a motor vehicle and provides dismissal provisions when proof of compliance is presented to the court. This section also includes limited exceptions and affirmative defenses consistent with state law.

Attachments: Trustee Bill #1, Series 2026

Staff Recommendations: Approve as presented

Recommended Motion(s): “I move to approve as presented Trustee Bill #1, Series 2026 on 1st Reading”.

A BILL FOR AN ORDINANCE
OF THE TOWN OF COLUMBINE VALLEY AMENDING THE 2024 ADDITION OF THE
“MODEL TRAFFIC CODE FOR COLORADO”

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN
OF COLUMBINE VALLEY, COLORADO, as follows:

Section 1. A new Section 1416 is added to the 2024 addition of the Model Traffic Code
as follows:

Section 1416, Registration Violations-Dismissal Upon Compliance-Notice Required.

Section 1416 is added to the 2024 Model Traffic Code, titled “Registration Violations-
Dismissal Upon Compliance-Notice Required,” to provide:

10.04.354 – Section 1720, Registration violations – dismissal upon compliance – notice
required,

- (1) It shall be unlawful for any person to operate or park a vehicle, trailer, semitrailer,
or motor vehicle upon any public street, alley, roadway, highway, or other public
right-of-way within the Town when such vehicle does not display current license
plates with visible and valid year and month registration tabs as required by C.R.S
§ 42-3-114.
- (2) A court may dismiss a violation for failing to register a vehicle, trailer,
semitrailer, or motor vehicle in violation of this section if:
 - (a) The vehicle, trailer, semitrailer, or motor vehicle was unregistered for no
more than four months at the time of the violation;
 - (b) The owner registered the vehicle, trailer, semitrailer, or motor vehicle
before the owner’s first court date as listed on the citation or summons;
and
 - (c) The owner pays to the court a thirty-dollar administrative dismissal fee.
- (3) A peace officer who charges a person for a violation described in
subsection (1) of this section must notify the defendant of the opportunity to have
the charge dismissed by the court, if the registration that led to the citation or
summons is expired for four months or less at the time of the violation and if
registration is renewed prior to the first court date listed on the citation or
summons, by either:

- (a) Oral means if notification by electronic means on the citation is not implemented; or
- (b) Electronic means on the citation if implemented.

Section 2. A new Section 1417 is added to the 2024 addition of the Model Traffic Code as follows:

Section 1417, Drivers License Required.

Section 1417 is added to the 2024 Model Traffic Code, titled “Drivers License Required” to provide:

- (1) Except as otherwise provided in C.R.S. 42-4-401 et seq., for commercial drivers, no person shall drive any motor vehicle upon any roadway unless such person has been issued a currently valid driver’s or minor driver’s license or an instruction permit by the State’s Department of Revenue.
- (2) No person shall drive any motor vehicle upon a highway if such person’s drivers or minor’s drivers license has been expired for one year or less and such person has not been issued another such license by the State’s Department of Revenue or by another state or country subsequent to such expiration.
- (3) No person shall drive any motor vehicle upon a highway unless such person has in their immediate possession a current driver’s or minor driver’s license or an instruction permit issued by the State’s Department of Revenue.
- (4) No person who has been issued a currently valid driver’s or minor driver’s license or an instruction permit shall drive a type of general class of motor vehicle upon a highway for which such person has not been issued the correct type or general class of license or permit.
- (5) No person who has been issued a currently valid drivers or minor drivers license or an instruction permit shall operate a motor vehicle upon a highway without having such license or permit in such person’s immediate possession.
- (6) A charge for a violation of subsection (2) of this section shall be dismissed by the court if the defendant elects not to pay the penalty assessment and, at or before the defendant’s scheduled court appearance, exhibits to the court a currently valid drivers or minor drivers license.
- (7) A charge for a violation of subsection (5) of this section shall be dismissed by the court if the defendant elects not to pay the penalty assessment and, at or before the defendant’s scheduled court appearance, exhibits to the court a currently valid license or permit issued to such person or an officially issued duplicate thereof if

the original is lost, stolen or destroyed.

- (8) The conduct of a driver of a motor vehicle which would otherwise constitute a violation of this section is justifiable and not unlawful when:
- (a) It is necessary as an emergency measure to avoid an imminent public or private injury which is about to occur by reason of a situation occasioned or developed through no conduct of said driver and which is of sufficient gravity that, according to ordinary standards of intelligence and morality, the desirability and urgency of avoiding the injury clearly outweighs the desirability of avoiding the injury sought to be prevented by this section or;
 - (b) The person is exempt from the requirements of a valid driver's license as set forth in C.R.S. 4-2-102.
- (9) The issue of justification or exemption is an affirmative defense. As used in this subsection (9), "affirmative defense" means that, unless the Town's evidence raises the issue involving the particular defense, the defendant, to raise the issue, shall present some credible evidence of that issue. If the issue involved in an affirmative defense is raised, then the ability of the defendant must be established beyond a reasonable doubt as to the issue as well as all other elements of the traffic infraction.

Section 3. Should any section clause, sentence, part or portion of this Ordinance be adjudged by any court to be unconstitutional or invalid, the same shall not affect, impair, or invalidate the Ordinance as a whole or any part thereof other than the part or portion declared by such court to be unconstitutional or invalid.

Section 4. The Town Clerk shall certify the passage of this Ordinance and cause notice of its contents and passage to be published.

Section 5. This Ordinance shall be in full force and effect upon the expiration of thirty (30) days after the publication of this Ordinance in the Littleton Independent, Littleton, Colorado said newspaper being a weekly newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado.

Introduced as Trustee Bill No. 1, series of 2026, at a regular meeting of the Board of Trustees of the Town of Columbine Valley, Colorado, on the 17th day of February, 2026, passed by a vote of ____ for and ____ against, on first reading; passed on second reading at a regular meeting of the Board of Trustees held by a vote of ____ for and ____ against on the 17th day of March 2026, and ordered published in the Littleton Independent on the ____ day of _____, 2026.

Bill Dotson, Mayor

ATTEST:

J.D. McCrumb, Clerk of the Town of Columbine Valley



Request for Board of Trustee Action

Date: February 17, 2026

Title: Trustee Bill #2, Series 2026 – Amending the Municipal Code

Presented By: Lee Schiller, Town Attorney

Prepared By: Lee Schiller, Town Attorney

Background: Recent legal developments at the state level require the Town to update its general penalty provisions in the Columbine Valley Municipal Code. Specifically, the Colorado Supreme Court has ruled that state law preempts municipalities from imposing penalties that exceed the State’s statutory sentencing limits for non-felony offenses when a municipal ordinance prohibits conduct identical to that addressed under state law.

As a result of this ruling, the Town must amend Section 1.01.080(c), General Penalty; Continuing Violations, to ensure local penalty provisions remain consistent with Colorado law. The proposed ordinance updates the maximum fine and imprisonment language, clarifies that Municipal Court penalties may not exceed the sentencing caps established in state statute when the ordinance mirrors an identical misdemeanor or petty offense, and preserves the Court’s authority to impose lawful additional terms and conditions as part of sentencing.

The amendment also reaffirms that continuing violations may be treated as separate offenses for each day the violation persists.

This revision ensures the Town’s enforcement framework remains legally compliant, clear, and aligned with statewide statutory requirements.

Attachments: Trustee Bill #2, Series 2026

Staff Recommendations: Approve as presented

Recommended Motion(s): “I move to approve as presented Trustee Bill #2, Series 2026 on 1st Reading”.

A BILL FOR AN ORDINANCE
OF THE TOWN OF COLUMBINE VALLEY AMENDING SECTION 1.01.080(c) GENERAL
PENALTY; CONTINUING VIOLATIONS, OF THE COLUMBINE VALLEY MUNICIPAL
CODE

WHEREAS, heretofore, the Colorado Supreme Court ruled that state law preempts municipalities from imposing penalties which exceed the State's statutory sentencing caps for non-felony offences where the state offense prohibits the identical conduct set forth in a municipal ordinance; and

WHEREAS, the Town of Columbine Valley must therefore amend penalty section 1.10.080(c) of the Municipal Code.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF COLUMBINE VALLEY, COLORADO, as follows:

Section 1. Section 1.01.080(c) is hereby amended in its entirety to read as follows:

(c) Except as otherwise provided by law or ordinance:

(1) A person convicted of a violation of this Code shall be punished by a fine of not more than \$2,650.00 or imprisonment not to exceed one year, or both such fine and imprisonment. Such fine shall be adjusted for inflation on January 1 of each year.

(2) Where an ordinance regulates conduct for which there exists an identical misdemeanor or petty offense the Municipal Court may not exceed the State's sentencing caps set forth in C.R.S.P. 18-1.3-501(1) (a.5) and 18-1.3-503(1.5) as same may be amended.

(3) Nothing herein shall be deemed to restrict the Municipal Court Judge in the exercise of its lawful powers to impose and enforce additional terms and conditions as part of any sentence.

(4) Each day or portion thereof, that a violation is continued or permitted to exist shall constitute and punishable as a separate offense.

Section 2. Should any section clause, sentence, part or portion of this Ordinance be adjudged by any court to be unconstitutional or invalid, the same shall not affect, impair, or invalidate the Ordinance as a whole or any part thereof other than the part or portion declared by such court to be unconstitutional or invalid.

Section 3. The Town Clerk shall certify the passage of this Ordinance and cause notice of its contents and passage to be published.

Section 4. This Ordinance shall be in full force and effect upon the expiration of thirty (30) days after the publication of this Ordinance in the Littleton Independent, Littleton, Colorado said newspaper being a weekly newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado.

Introduced as Trustee Bill No. 2, series of 2026, at a regular meeting of the Board of Trustees of the Town of Columbine Valley, Colorado, on the 17th day of February, 2026, passed by a vote of ____ for and ____ against, on first reading; passed on second reading at a regular meeting of the Board of Trustees held by a vote of ____ for and ____ against on the 17th day of March, 2026, and ordered published in the Littleton Independent on the ____ day of _____, 2026.

Bill Dotson, Mayor

ATTEST:

J.D. McCrumb, Clerk of the Town of Columbine Valley



Request for Board of Trustee Action

Date: February 17, 2026

Title: Trustee Bill #3, Series 2026 – Concerning the Building Commissioner

Presented By: Lee Schiller, Town Attorney

Prepared By: Lee Schiller, Town Attorney

Background: As part of the Town’s ongoing municipal code modernization efforts, the Board of Trustees has directed staff to begin phasing out several historic “commissioner” positions that no longer reflect the Town’s current form of governance and professional staffing structure.

Commissioner roles were originally established at a time when the Town did not have dedicated professional staff to manage operational and administrative responsibilities. Over time, as Town staffing and organizational capacity have evolved, these positions have become largely honorary in nature and have little to no active administrative function.

In 2025, the Town completed a major codification of the Municipal Code, marking the beginning of a broader code clean-up initiative intended to improve clarity, consistency, and alignment with modern municipal practices. This ordinance is the first in a series of amendments intended to remove outdated commissioner references and update the code accordingly.

This specific amendment revises Section 15.04.030 to clarify that the Mayor shall serve as the Building Commissioner in a liaison capacity between the Board of Trustees and Town staff, while professional staff remain responsible for the administration and execution of building-related regulations. The ordinance also provides for the appointment of Building Inspector(s) by the Board following biennial elections or as needed in the event of a vacancy.

These updates ensure the Municipal Code accurately reflects current operational practices and supports effective governance.

Attachments: Trustee Bill #3, Series 2026

Staff Recommendations: Approve as presented

Recommended Motion(s): “I move to approve as presented Trustee Bill #3, Series 2026 on 1st Reading”.

TRUSTEE BILL NO. 3
SERIES OF 2026

INTRODUCED BY
TRUSTEE: DAVE
HUELSKAMP

A BILL FOR AN ORDINANCE
OF THE TOWN OF COLUMBINE VALLEY CONCERNING THE BUILDING COMMISSIONER

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF COLUMBINE VALLEY, COLORADO, as follows:

Section 1. The first three sentences of Section 15.04.030 of the Municipal Code are amended to read as follows:

During the term of the office of Mayor, the Mayor shall serve as the Building Commissioner. The Building Commissioner shall serve as liaison between the Board of Trustees and the Town staff charged with administration and execution of this title, but who shall not be responsible for administration and execution of this title. At its first regular meeting following each biennial election, or as the need may arise by vacancy the Board of Trustees shall appoint a Building Inspector or inspectors.

Section 2. Should any section clause, sentence, part or portion of this Ordinance be adjudged by any court to be unconstitutional or invalid, the same shall not affect, impair, or invalidate the Ordinance as a whole or any part thereof other than the part or portion declared by such court to be unconstitutional or invalid.

Section 3. The Town Clerk shall certify the passage of this Ordinance and cause of its contents and passage to be published.

Section 4. This Ordinance shall be in full force and effect upon the expiration of thirty (30) days after the publication of this Ordinance in the Littleton Independent, Littleton, Colorado said newspaper being a weekly newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado.

Introduced as Trustee Bill No. 3, series of 2026, at a regular meeting of the Board of Trustees of the Town of Columbine Valley, Colorado, on the 17th day of February, 2026, passed by a vote of _ for and ____ against, on first reading; passed on second reading at a regular meeting of the Board of Trustees held by a vote of ____ for and ____ against on the 17th day of March, 2026, and ordered published in the Littleton Independent on the ____ day of _____, 2026

Bill Dotson, Mayor

ATTEST:

J.D. McCrumb, Clerk of the Town of Columbine Valley